

NOTICE IS HEREBY GIVEN, pursuant to ORS 294.426, that a public meeting of the Budget Committee of the Dundee Rural Fire Protection District, serving rural Dundee in Yamhill County, will be held at the Dundee Fire Station at 801 OR-99W, Dundee, OR 97115, on the 17th day of June 2019, at 7:30 pm for the purpose of receiving the budget message and budget document of said district for the fiscal year 2019-2020 and to receive comment from the public regarding the budget.

This is a public meeting where deliberations of the budget committee will take place, and any person may appear and discuss the proposed budget with the budget committee at that time. A copy of the budget document will be available at the Dundee Fire Station, at the time of the first meeting. After this meeting, a copy of the budget document may be inspected at the station, between the hours of 9:00 am and 4:00 pm. A copy of the budget will also be available for download on the Dundee Rural Fire District website at: www.drfdp.weebly.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Dan Bechtold - Treasurer

Telephone: 503-476-5462

Email: drfdpmail@gmail.com

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount	Adopted Budget	Approved Budget
	2017-2018	This Year 2018-19	Next Year 2019-2020
Beginning Fund Balance/Net Working Capital	182,736	192,196	184,042
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges			
Federal, State and all Other Grants, Gifts, Allocations and Donations		0.00	20,000
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements		8,000	10,000
All Other Resources Except Current Year Property Taxes	10,759	10,345	15,263
Current Year Property Taxes Estimated to be Received	184,558	162,812	185,317
Total Resources	378,053	373,354	414,622

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services			
Materials and Services	94,397	105,478	111,085
Capital Outlay	5,000	500	20,800
Debt Service	144,460	143,510	141,710
Interfund Transfers	30,000	8,000	10,000
Contingencies		2,500	2,000
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	104,196	113,366	129,027
Total Requirements	378,053	373,354	414,622

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program	FTE for that unit or program		
Fire District Operations	99,397	105,978	131,885
FTE			
Not Allocated to Organizational Unit or Program	278,656	267,376	282,737
FTE			
Total Requirements			
Total FTE			

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

The Debt Service Fund was beginning to acquire reserves in excess of principal and interest payments required during the next fiscal year. As a result, the district is requesting less for Debt Service.

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
	2017-18	This Year 2018-19	Next Year 2019-20
Permanent Rate Levy (rate limit 0.5580 per \$1,000)	0.5580	0.5580	0.5580
Local Option Levy			
Levy For General Obligation Bonds	86,500	62,000	79,500

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	1,065,000	
Other Bonds		
Other Borrowings		
Total	1,065,000	

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

LB-11 **RESERVE FUND**

This fund is authorized and established by **resolution number 01-01, on May 7th, 2001** for the following specified purpose: **fire safety, suppression and emergency medical equipment.**

RESOURCES AND REQUIREMENTS

Equipment Reserve Fund

(Fund)

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than every 10th anniversary of establishment.

2029

Dundee Rural Fire Protection District

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019 - 2020					
Actual		Adopted Budget This Year 2018-19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2016-17	First Preceding Year 2017-18								
1			1	RESOURCES		1			
2	70,097.53	100,115.05	100,202.81	2	Cash on hand * (cash basis), (line 3 + line 4)	110,165.71	110,165.71	110,165.71	2
3	28,878.52	28,881.52	28,884.17	3	Beginning of year Checkbook	3,884.62	3,884.62	3,884.62	3
4	41,219.01	71,233.53	71,318.64	4	Beginning of year CD & LGIP values	106,281.09	106,281.09	106,281.09	4
5				5	Working Capital (accrual basis)				5
6				6	Previously levied taxes estimated to be received				6
7	2.50	3.10	3.00	7	Checkbook Interest earned	1.00	1.00	1.00	7
8	14.52	85.11	104.00	8	CD & LGIP interest earned	2,922.73	2,922.73	2,922.73	8
9	30,000.00		8,000.00	9	Transferred IN, from other funds	10,000.00	10,000.00	10,000.00	9
10	100,114.55	100,203.26	108,309.81	10	Total Resources, except taxes to be levied	123,089.44	123,089.44	123,089.44	10
11				11	Taxes estimated to be received				11
12				12	Taxes collected in year levied				12
13	100,114.55	100,203.26	108,309.81	13	TOTAL RESOURCES	123,089.44	123,089.44	123,089.44	13
14				14	REQUIREMENTS **				14
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail		15
16				16					16
17				17	Capital Outlay				17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	100,114.55	100,203.26		29	Ending balance (prior years)				29
30			108,309.81	30	UNAPPROPRIATED ENDING FUND BALANCE	123,089.44	123,089.44	123,089.44	30
31	100,114.55	100,203.26	108,309.81	31	TOTAL REQUIREMENTS	123,089.44	123,089.44	123,089.44	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

FORM

2019-2020 Dundee Rural Fire Protection District Budget

LB-20

RESOURCES

GENERAL FUND

Dundee Rural Fire Protection District

Historical Data			Adopted Budget This Year 2018-19	RESOURCE DESCRIPTION	Budget for Next Year 2019 - 2020			
Actual		Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2016-17	First Preceding Year 2017-18							
1	17,880.36	(3,802.61)	4,382.00	1 Available cash on hand* (cash basis) or	5,959.84	5,959.84	5,959.84	1
2				2 Net working capital (accrual basis)				2
3	4,964.82	4,106.01	6,330.81	3 Previously levied taxes estimated to be received	6,112.37	6,112.37	6,112.37	3
4	0.00	0.64	2.00	4 Interest	221.00	221.00	221.00	4
5				5 Transferred IN, from other funds				5
6				6				6
7				7				7
8				8				8
9				9 OTHER RESOURCES				9
10	600.00	500.00	600.00	10 Misc income	500.00	500.00	500.00	10
11	120.00	1.00		11 Equipment sold or leased	1.00	1.00	1.00	11
12	0.00	2,500.00	0.00	12 Grant	20,000.00	20,000.00	20,000.00	12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	23,565.18	3,305.04	11,314.81	29 Total resources, except taxes to be levied	32,794.21	32,794.21	32,794.21	29
30			105,414.76	30 Taxes estimated to be received	\$111,281.86	\$111,281.86	\$111,281.86	30
31	95,710.56	103,352.69		31 Taxes collected in year levied				31
32	119,275.74	106,657.73	116,729.57	32 TOTAL RESOURCES	144,076.07	144,076.07	144,076.07	32

FORM		2019-2020 Dundee Rural Fire Protection District Budget							
LB-30		REQUIREMENTS SUMMARY							
Allocated		ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY							
		General Fund							
Historical Data			REQUIREMENTS FOR: General Fund			Budget for Next Year 2019 - 2020			
Actual		Adopted Budget This Year 2018-19				Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2016-17	First Preceding Year 2017-18								
1			1	PERSONNEL SERVICES				1	
2			2					2	
3			3					3	
4			4					4	
5			5					5	
6			6					6	
7			7					7	
8	0	0	0	8	TOTAL PERSONNEL SERVICES	0	0	0	8
9				9	Total Full-Time Equivalent (FTE)				9
10				10	MATERIALS AND SERVICES				10
11	87,257.36	88,836.66	93,778.23	11	Service Contract	99,785.10	99,785.10	99,785.10	11
12	1,692.00	1,482.00	1,600.00	12	Insurance	1,600.00	1,600.00	1,600.00	12
13	4,475.77	4,566.00	6,000.00	13	Audit/Clerical	6,000.00	6,000.00	6,000.00	13
14	0.00	0.00	1,000.00	14	Training	1,000.00	1,000.00	1,000.00	14
15	971.76	363.13	1,600.00	15	Communication	1,200.00	1,200.00	1,200.00	15
16		0.00	1,000.00	16	Election	1,000.00	1,000.00	1,000.00	16
17		211.02	500.00	17	Misc.	500.00	500.00	500.00	17
18				18					18
27	94,396.89	94,396.89	105,478.23	27	TOTAL MATERIALS AND SERVICES	111,085.10	111,085.10	111,085.10	27
28				28	CAPITAL OUTLAY				28
29		5,000.00		29	Fire Equipment	20,000	20,000	20,000	29
30	84.99		500.00	30	Tech Equipment	800	800.00	800.00	30
31				31					31
32				32					32
33				33					33
34				34					34
35	84.99	5,000.00	500.00	35	TOTAL CAPITAL OUTLAY	20,800.00	20,800.00	20,800.00	35
36	94,481.88	99,396.89	105,978.23	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	131,885.10	131,885.10	131,885.10	36

FORM

2019-2020 Dundee Rural Fire Protection District Budget

LB-30

REQUIREMENTS SUMMARY

Not Allocated

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

General Fund

Historical Data			Adopted Budget This Year 2018-19	REQUIREMENTS DESCRIPTION	Budget for Next Year 2019 - 2020			
Actual		Proposed By Budget Officer			Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2016-17	First Preceding Year 2017-18							
1			1	PERSONNEL SERVICES NOT ALLOCATED				1
2			2					2
3			3					3
4	0	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0	4
5				5 Total Full-Time Equivalent (FTE)				5
6				6 MATERIALS AND SERVICES NOT ALLOCATED				6
7								7
8								8
9	0	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0	9
10				10 CAPITAL OUTLAY NOT ALLOCATED				10
11								11
12								12
13	0	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0	13
14				14 DEBT SERVICE				14
15								15
16								16
17	0	0	0	17 TOTAL DEBT SERVICE	0	0	0	17
18				18 SPECIAL PAYMENTS				18
19								19
20								20
21	0	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0	21
22				22 INTERFUND TRANSFERS				22
23	30,000.00		8,000.00	23 Equipment Reserve Fund	10,000	10,000	10,000	23
24								24
25								25
26								26
27								27
28	30,000	0.00	8,000.00	28 TOTAL INTERFUND TRANSFERS	10,000.00	10,000.00	10,000.00	28
29			2,500.00	29 OPERATING CONTINGENCY	2,000.00	2,000.00	2,000.00	29
30	30,000	0.00	10,500.00	30 Total Requirements NOT ALLOCATED	12,000.00	12,000.00	12,000.00	30
31	94,481.88	99,396.89	105,978.23	31 Total Requirements for ALL Org./Units/Programs within fund	131,885.10	131,885.10	131,885.10	31
32				32 Reserved for future expenditure				32
33				33 Ending balance (prior years)				33
34			251.34	34 UNAPPROPRIATED ENDING FUND BALANCE	190.97	190.97	190.97	34
35	124,481.88	99,396.89	116,729.57	35 TOTAL REQUIREMENTS	144,076.07	144,076.07	144,076.07	35

**FORM
LB-35**

**2019-2020 Dundee Rural
Fire Protection District
Budget**

BONDED DEBT

RESOURCES AND REQUIREMENTS

Bond Debt Payments are for:

General Obligation Bonds

DEBT SERVICE FUND

Dundee Rural Fire Protection District

(Fund)

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-20						
Actual		Adopted Budget This Year 2018-19		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2016-17	First Preceding Year 2017-18									
1			1	Resources			1			
2	82,444.74	86,423.45	87,611.43	2	Beginning Cash on Hand (Cash Basis), or	67,916.56	67,916.56	67,916.56	2	
3				3	Working Capital (Accrual Basis)				3	
4	4,671.39	3,556.07	3,296.69	4	Previously Levied Taxes to be Received	3,790.16	3,790.16	3,790.16	4	
5	8.46	7.15	9.00	5	Interest US Bank & LGIP	1,714.36	1,714.36	1,714.36	5	
6				6	Transferred from Other Funds				6	
7	87,124.59	89,986.67	90,917.12	7	Total Resources, Except Taxes to be Levied	73,421.08	73,421.08	73,421.08	7	
8	0.00	0.00	0.00	8		0.00	0.00	0.00	8	
9			57,397.35	9	Taxes Estimated to be Received *	74,035.47	74,035.47	74,035.47	9	
10	83,439.00	81,205.69		10	Taxes Collected in Year Levied				10	
11	170,563.59	171,192.36	148,314.47	11	TOTAL RESOURCES	147,456.55	147,456.55	147,456.55	11	
					Requirements					
					Bond Principal Payments					
12				12	Bond Issue	Budgeted Payment Date				12
13	40,000.00	40,000.00	40,000.00	13	2011 Dundee Fire Station	Sept 2019	40,000.00	40,000.00	40,000.00	13
14				14						14
15				15						15
16	40,000.00	40,000.00	40,000.00	16	Total Principal		40,000.00	40,000.00	40,000.00	16
					Bond Interest Payments					
17				17	Bond Issue	Budgeted Payment Date				17
18	22,220.00	21,920.00	21,570.00	18	2011 Dundee Fire Station	Sept 2019	20,970.00	20,970.00	20,970.00	18
19	21,920.00	21,570.00	20,970.00	19	2011 Dundee Fire Station	March 2020	20,370.00	20,370.00	20,370.00	19
20				20						20
21	44,140.00	43,490.00	42,540.00	21	Total Interest		41,340.00	41,340.00	41,340.00	21
					Unappropriated Balance for Following Year By					
22				22	Bond Issue 2011 Dundee Fire Station	Projected Payment Date				22
23			60,970.00	23	Sept 2019	Sept 2020	60,370.00	60,370.00	60,370.00	23
24				24						24
25				25						25
26	86,423.59	87,702.36		26	Ending balance (prior years)					26
27			4,804.47	27	Total Unappropriated Ending Fund Balance		5,746.55	5,746.55	5,746.55	27
28				28	Loan Repayment to _____ Fund					28
29				29	Tax Credit Bond Reserve					29
30	170,563.59	171,192.36	148,314.47	30	TOTAL REQUIREMENTS		147,456.55	147,456.55	147,456.55	30

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

FORM LB-50 2019-2020

To assessor of Yamhill County

Check here if this is an amended form.

Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

The **Dundee Rural Fire Protection District** has the responsibility and authority to place the following property tax, fee, charge or assessment

District Name

on the tax roll of **YAMHILL** County. The property tax, fee, charge or assessment is categorized as stated by this form.

County Name

PO Box 491	Dundee	OR	97115	
<small>Mailing Address of District</small>	<small>City</small>	<small>State</small>	<small>ZIP code</small>	<small>Date</small>
Dan Bechtold	Treasurer	(503) 476-5462	drfpdmail@gmail.com	
<small>Contact Person</small>	<small>Title</small>	<small>Daytime Telephone</small>	<small>Contact Person E-Mail</small>	

CERTIFICATION - You must check one box if your district is subject to Local Budget Law.

- The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

**Subject to
General Government Limits**
Rate -or- Dollar Amount

<p>1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) 1</p> <p>2. Local option operating tax 2</p> <p>3. Local option capital project tax 3</p> <p>4. City of Portland Levy for pension and disability obligations 4</p> <p>5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 5a.</p> <p>5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001 5b.</p> <p>5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) 5c.</p>	<p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5a.</p> <p>5b.</p> <p>5c.</p>	<p>0.5580</p> <hr/> <hr/> <hr/> <hr/> <hr/> <p style="text-align: right;">\$ 79,500</p> <hr/> <p style="text-align: right;">\$ 79,500</p>
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**Excluded from
Measure 5 Limits**

Dollar Amount of Bond Levy

PART II: RATE LIMIT CERTIFICATION

6. Permanent rate limit in dollars and cents per \$1,000	6	0.5580
7. Election date when your new district received voter approval for your permanent rate limit	7	
8. Estimated permanent rate limit for newly merged/consolidated district	8	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose <small>(operating, capital project, or mixed)</small>	Date voters approved <small>local option ballot measure</small>	First tax year <small>levied</small>	Final tax year <small>to be levied</small>	Tax amount -or- rate <small>authorized per year by voters</small>

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Government Limitation	Excluded from Measure 5 Limitation
1		
2		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS _____ (Must be completed if you have an entry in Part IV)

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Dundee Rural Fire Protection District hereby adopts the budget for the fiscal year 2019-2020 in the total amount of \$414,622

This budget is now on file at Dundee Fire Station in Dundee, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2019 for the following purposes:

<u>General Fund</u>		<u>Debt Service Fund</u>	
Organizational Unit or Program:		Debt Service	\$81,340
Fire District Operations	\$131,885	Total.....	\$81,340
_____	0		
_____	0		
_____	0		
Not Allocated to Organizational Unit or Program:		<u>Equipment Reserve Fund</u>	
Personnel Services.....	0	Org. Unit/Program: _____	
Materials & Services.....	0	Special Payments.....	0
Capital Outlay.....	0	Transfers Out.....	0
Debt Service	0	Contingency.....	0
Special Payments.....	0	Total.....	\$0
Transfers Out.....	10,000		
Contingency.....	2,000	<u>Fund</u>	
Total.....	\$143,885	Org. Unit/Program: _____	0
		Special Payments.....	0
		Transfers Out.....	0
		Contingency.....	0
		Total.....	\$0
		Total APPROPRIATIONS, All Funds	\$225,225
		Total Unappropriated and Reserve Amounts, All Funds	\$189,397
		TOTAL ADOPTED BUDGET	\$414,622

(*amounts with asterisks must match)

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2019-2020

- (1) In the amount of _____ OR at the rate of \$ 0.5580 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$ _____ OR at the rate of \$ _____ per \$1000 of assessed value for local option tax; and
- (3) In the amount of **\$79,500** for debt service on general obligation bonds;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax.....\$ _____ OR \$0.5580 \$ /\$1,000
 Local Option Tax.....\$ _____ OR \$ _____ /\$1,000

Excluded from Limitation

General Obligation Bond Debt Service..... **\$79,500**

The above resolution statements were approved and declared adopted on

x Dan Bechtold
 Dan Bechtold Treasurer DRFPD
 Signature

6-17-19
 Date

Motion to Adopt Budget

With no changes in the proposed budget, _____ made a motion to approve the budget as written. _____ unanimous To appropriate funds, impose taxes and categorize taxes, _____ made the following motion. "I move the board approve RESOLUTION No. 19-20-02 adopting the 2019-2020 budget in the amount of \$414,622 appropriate \$225,225 for the purpose of carrying out budgeted activities, impose taxes at the rate of 0.5580 per \$1000 of assessed valuation, categorized for the General Fund operations, and impose taxes in the amount of \$79,500 categorized as General Obligation Bond Debt Service." _____, unam)