

DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

drfpdmail@gmail.com

AGENDA : Dec 2nd, 2019

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the October's minutes
- (5) Treasurer's Report: **Reconciled with US Bank statement on 11-30-19 with balance of \$10,318.76.** Four County LGIP deposits for \$171,806.42 Four LGIP GF to DSF transfers totaling \$68,719.13. Paid the City of Dundee from LGIP General Fund transfer this month \$23,059.38 on 12/2/19 and total LGIP interest \$319.74 for Nov.

Date	Description	Account	Amount	Balance	Balance	Notes
11/8/2019	Tax	LGIP GF	Yamhill County Check # 36187	10,867.78	10,334.71	\$5,540.07 owed to city
11/15/2019	Tax	LGIP GF	Yamhill County Check # 36224	34,353.71	10,334.71	\$17,519.31 owed to city
11/15/2019	Misc Expense		SinglePoint Maint fee	15.95	10,318.76	
11/22/2019	Tax	LGIP GF	Yamhill County Check # 36261	39,425.37	10,318.76	\$20,109.74 owed to city
11/27/2019	Tax	LGIP GF	Yamhill County Check # 36298	87,159.56	10,318.76	\$44,455.08 owed to city
12/2/2019	Contract w/City	LGIP CII	LGIP Transfer GF to City of Dundee	5,540.07	10,318.76	
12/2/2019	Contract w/City	LGIP CII	LGIP Transfer GF to City of Dundee	17,519.31	10,318.76	
12/2/2019	Contract w/City	LGIP CII	LGIP Transfer GF to City of Dundee	20,109.74	10,318.76	
12/2/2019	Contract w/City	LGIP CII	LGIP Transfer GF to City of Dundee	39,455.08	10,318.76	
9/11/2019	Transfer into LGIP DSF	LGIP DS	Transfer GF LGIP to DSF LGIP	296.22	10,318.76	
7/10/2019	Transfer into LGIP DSF	LGIP DS	Transfer GF LGIP to DSF LGIP	140.23	10,318.76	
11/20/2019	Transfer into LGIP DSF	LGIP DS	Transfer GF LGIP to DSF LGIP	4,350.04	10,318.76	
11/22/2019	Transfer into LGIP DSF	LGIP DS	Transfer GF LGIP to DSF LGIP	13,742.76	10,318.76	
11/27/2019	Transfer into LGIP DSF	LGIP DS	Transfer GF LGIP to DSF LGIP	15,766.86	10,318.76	
11/29/2019	Transfer into LGIP DSF	LGIP DS	Transfer GF LGIP to DSF LGIP	34,859.42	10,318.76	

6066 - Equipment Reserve

Investment Type	Current Balance
Oregon LGIP	\$107,391.26
Subtotal	\$107,391.26

6124 - Debt Service Fund

Investment Type	Current Balance
Oregon LGIP	\$77,840.53
Subtotal	\$77,840.53

6126 - General Fund

Investment Type	Current Balance
Oregon LGIP	\$104,556.25
Subtotal	\$104,556.25

Grand total	\$289,788.04
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6066 - Equipment Reserve

Settlement Date	Trade Date	Transaction	Dollar Amount of Transaction
10/31/2019	10/31/2019	Accrual Income Div Reinvestment - DIV	\$222.57
11/29/2019	11/29/2019	Accrual Income Div Reinvestment - DIV	\$206.44

6124 - Debt Service Fund

Settlement Date	Trade Date	Transaction	Dollar Amount of Transaction
10/9/2019	10/9/2019	Transfer from 6126	\$140.23
10/31/2019	10/31/2019	Accrual Income Div Reinvestment - DIV	\$18.79
11/20/2019	11/20/2019	Transfer from 6126	\$4,350.04
11/22/2019	11/22/2019	Transfer from 6126	\$13,742.76
11/27/2019	11/27/2019	Transfer from 6126	\$15,766.86
11/29/2019	11/29/2019	Transfer from 6126	\$34,859.47
11/29/2019	11/29/2019	Accrual Income Div Reinvestment - DIV	\$36.26

6126 - General Fund

Settlement Date	Trade Date	Transaction	Dollar Amount of Transaction
10/7/2019	10/7/2019	Transfer to Dundee, City of - DUNDEE CITY OF	(\$359.07)
10/8/2019	10/8/2019	Transfer from Yamhill County - YAMHILL COUNTY	\$345.08
10/9/2019	10/9/2019	Transfer to 6124	(\$140.23)
10/31/2019	10/31/2019	Accrual Income Div Reinvestment - DIV	\$3.31
11/4/2019	11/4/2019	Transfer to Dundee, City of - DUNDEE CITY OF	(\$174.13)
11/8/2019	11/8/2019	Transfer from Yamhill County - YAMHILL COUNTY	\$10,867.78
11/15/2019	11/15/2019	Transfer from Yamhill County - YAMHILL COUNTY	\$34,353.71
11/20/2019	11/20/2019	Transfer to 6124	(\$4,350.04)
11/22/2019	11/22/2019	Transfer from Yamhill County - YAMHILL COUNTY	\$39,425.37
11/22/2019	11/22/2019	Transfer to 6124	(\$13,742.76)
11/27/2019	11/27/2019	Transfer to 6124	(\$15,766.86)
11/27/2019	11/27/2019	Transfer from Yamhill County - YAMHILL COUNTY	\$87,159.56
11/29/2019	11/29/2019	Transfer to 6124	(\$34,859.47)
11/29/2019	11/29/2019	Accrual Income Div Reinvestment - DIV	\$77.03

Invest Type	Ref #	Scheduled Date	Transaction Type	Transaction Amount	Submitted By	Submitted Date Time	Status
Oregon LGIP	2971597	12/2/2019	Transfer to Dundee, City of - DUNDEE CITY OF	(\$5,540.07)	dbechtold	11/20/2019 7:56:44 AM	Pending
Oregon LGIP	2971600	12/2/2019	Transfer to Dundee, City of - DUNDEE CITY OF	(\$17,519.31)	dbechtold	11/20/2019 7:59:17 AM	Pending
Oregon LGIP	2979107	12/2/2019	Transfer to Dundee, City of - DUNDEE CITY OF	(\$20,109.74)	dbechtold	11/28/2019 12:02:55 PM	Pending
Oregon LGIP	2979109	12/2/2019	Transfer to Dundee, City of - DUNDEE CITY OF	(\$39,455.08)	dbechtold	11/28/2019 12:05:09 PM	Pending

\$5,000 was withheld from city in above transaction for grant reimbursement.

(6) Old business

(7) New Business: SDAO Harassment Policy.

New Harassment, Discrimination and Retaliation Policy Requirement

This year, the Oregon Legislature passed Senate Bill 479 requiring the establishment or adoption of a written policy (with very specific policy provisions) to prevent workplace harassment, discrimination and retaliation. This new legislation goes into effect on **January 1, 2020** and you are **required** to have a policy in place that meets the requirements of SB 479 by **January 1, 2020**.

<https://drfpd.weebly.com/resolution-19-20-01-harassment.html>

(8) **Announcements:** Effective Friday, November 15, 2019, the Oregon Short Term Fund (OSTF) rate will change from 2.45 percent to 2.25 percent.