

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : July 13th, 2021

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the June's minutes
- (5) Treasurer's Report: **Reconciled with US Bank statement on 7-1-21 with balance of \$744.29.**  
 Received Yamhill Co. LGIP deposits on 7-12-21 for \$2,552.11.  
 Will transfer \$963.67 to LGIP DSF (Debt Service Fund) on 7-30-21.  
 Will transfer \$1,350.17 to the City of Dundee on 7-30-21.  
 Transferred \$8,000 from LGIP GF to LGIP ERF on 6-28-21  
 June LGIP June interest of \$103.91  
 Check #1084 for \$846.13 for Election Costs

### US BANK ACCT BALANCE

U.S. Bank National Association

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on Jun 1		\$	1,454.62
Other Deposits	1		500.00
Other Withdrawals	1		23.95-
Checks Paid	2		1,186.38-
<b>Ending Balance on Jun 30, 2021</b>		<b>\$</b>	<b>744.29</b>

Invest Type	Ref #	Scheduled Date	Transaction Type	Transaction Amount	Submitted By	Submitted Date Time	Status
Oregon LGIP	3326008	7/12/2021	Transfer from Yamhill County - YAMHILL COUNTY	\$2,552.11	bamhartm	7/6/2021 5:11:11 PM	Pending

Transaction Date	7/30/2021	Transaction Date	7/30/2021
From Account	6126 - General Fund	Investment Type	Oregon State Treasurer LGIP
Investment Type	Oregon State Treasurer LGIP	From Account	6126 - General Fund
Transfer To Account	6124 - Debt Service Fund	To Account	Dundee, City of - DUNDEE CITY OF
Amount	\$963.67	P2P Instruction	Dundee Rural Fire Protection District - Oregon LGIP
		Amount	\$1,350.17

Prev(Jun. 2021) Summary of : Jul. 2021 v

6066 - Equipment Reserve

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2021)
Oregon LGIP	\$131,095.29	\$0.00	\$0.00
<b>SubTotals</b>	<b>\$131,095.29</b>	<b>\$0.00</b>	<b>\$0.00</b>

6124 - Debt Service Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2021)
Oregon LGIP	\$68,318.26	\$0.00	\$0.00
<b>SubTotals</b>	<b>\$68,318.26</b>	<b>\$0.00</b>	<b>\$0.00</b>

6126 - General Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2021)
Oregon LGIP	\$10,440.83	\$0.00	\$0.00
<b>SubTotals</b>	<b>\$10,440.83</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Grand Total</b>	<b>\$209,854.38</b>	<b>\$0.00</b>	<b>\$0.00</b>
--------------------	---------------------	---------------	---------------

### Checkbook Ledger

LGIP GF	6/2/2021	Contract w/City	Transfer to City of Dundee	680.38	1,114.37
LGIP GF	6/10/2021	Tax	Yamhill Check #37122	3,231.08	1,114.37
	6/14/2021	Audit/ Clerical	US Bank Analysis Service Charge	23.95	1,090.42
	6/22/2021	Election	1084 May Election Invoice	846.13	244.29
	6/24/2021	Transfer into US Bank GF	Transfer from LGIP GF to US Bank	500.00	744.29
LGIP GF	6/28/2021	Contract w/City	Transfer to City of Dundee	1,673.12	744.29
LGIP GF	6/28/2021	Transfer into LGIP DSF	Transfer LGIP GF to DSF	1,262.70	744.29
LGIP GF	6/28/2021	Transfer into LGIP ERF	Transfer to LGIP ERF	8,000.00	744.29
			Starting Balance \$744.29		744.29
LGIP GF	7/9/2021	Tax	Yamhill Check #37159	2,552.11	744.29
LGIP GF	7/30/2021	Contract w/City	Transfer to City of Dundee	1,350.17	744.29
LGIP GF	7/30/2021	Transfer into LGIP DSF	Transfer LGIP GF to DSF	963.17	744.29

(6) Old business:

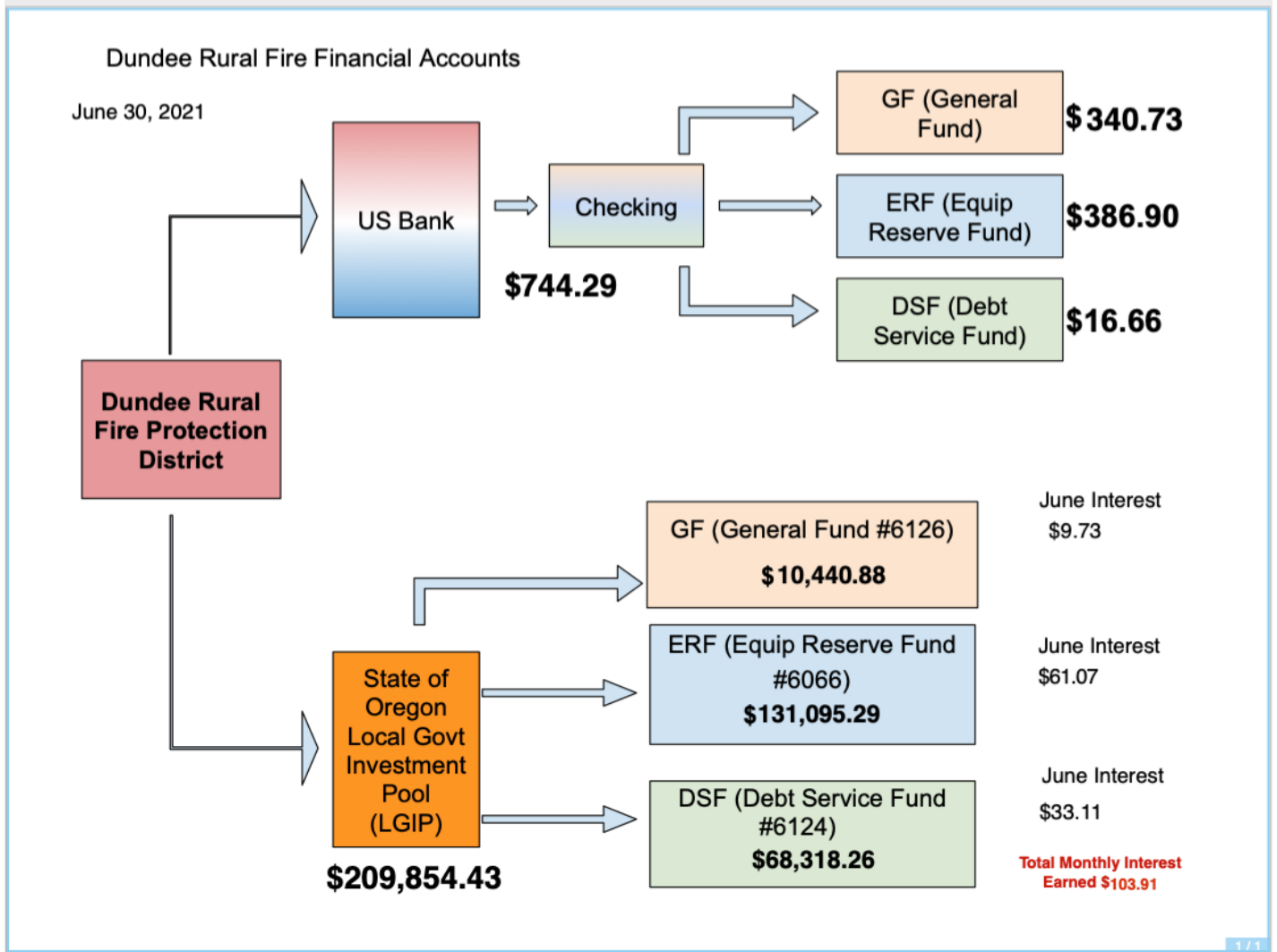
- a. [2021-22 budget](#) posted on webpage

(7) New Business:

- a) Swearing in of Don, Chip and Dan (Oath of Office) (Chip may be the only required to take the oath)
- b) Dan filled out the SDIS Best Practices survey. We probably won't qualify this year for a deduction.
- c) New Fire Chief Brandon Hamilton

(8) Announcements:

- A. Audit Review. \_books closed
- B. Audit Engagement Letter signed and sent to Pauly, Rogers, and Co., P.C.
- C. LB-50 and resolution sent to county on June 15th via email
- D. Asked county to verify DRFPD mailing Address as PO Box 491
- E. Received County Election Results
- F. Contacted Gayle Jensen with Yamhill county for clarification on Oath of Office. No documents are filed with the county, just our own records.
- G. Sent copy of the adopted budget and updated the district roster with SDAO-Hagan Hamilton Insurance.



**Oath of Office**

Upon assuming office, each director must take and subscribe to an oath of office. Oath of Office I, \_\_\_\_\_, under penalty of perjury, do solemnly swear to support the Constitution of the United States and of the State of Oregon. I shall faithfully carry out my duties as director of the Dundee Rural Fire Protection District. DATED this 13th day of July, 2021.

\_\_\_\_\_ Signature Don Carpenter Position #2

\_\_\_\_\_ Signature Dan Bechtold Position #3

\_\_\_\_\_ Signature Chip Mayes Position #4

The oath, once signed, should be maintained in the records of the district.