

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : July 6th, 2020

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the **June's minutes**
- (5) Treasurer's Report: **Reconciled with US Bank statement on July 1st with balance of \$1,971.13. Received** Yamhill Co. LGIP deposit on 6-10-20 for \$4,657.88. Transferred \$1872.96 to LGIP DSF. Transferred \$2,367.19 to City of Dundee on 6-25-20. LGIP interest of **\$209.62**  
Closed out the fiscal year with the attached balances

### US BANK ACCT BALANCE

U.S. Bank National Association				Account Number 1-536-0214-9962
<b>Account Summary</b>				
	#	Items		
Beginning Balance on Jun 1			\$	2,253.64
Other Withdrawals	1			20.95-
Checks Paid	1			261.56-
<b>Ending Balance on Jun 30, 2020</b>			<b>\$</b>	<b>1,971.13</b>



### Consolidated Summary Statement

**Account Statement**  
For the Month Ending June 30, 2020

Dundee Rural Fire Protection District

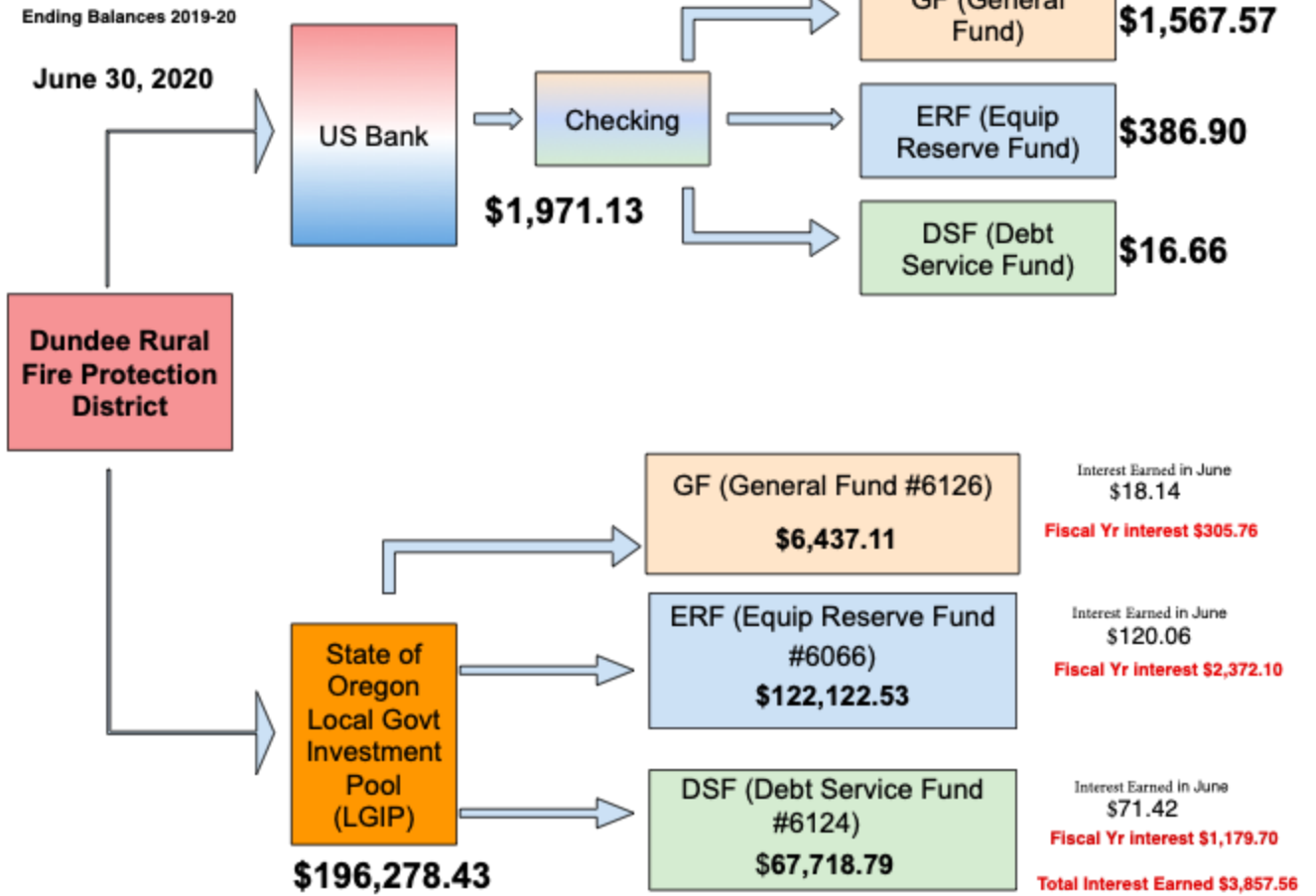
Account Number	Account Name	Opening Balance	Purchases	Redemptions	Closing Balance	Dividends
6066	Equipment Reserve	112,309.55	10,120.06	(307.08)	122,122.53	120.06
6124	Debt Service Fund	65,467.33	2,251.46	0.00	67,718.79	71.42
6126	General Fund	16,392.84	4,676.02	(14,631.75)	6,437.11	18.14
<b>Total</b>		<b>\$194,169.72</b>	<b>\$17,047.54</b>	<b>(\$14,938.83)</b>	<b>\$196,278.43</b>	<b>\$209.62</b>

### Checkbook Ledger

6/9/2020	Tax	LGIP GF	Yamhill County Check # 36557		<b>4,657.88</b>	1,992.08
6/11/2020	Transfer into LGIP DSF	LGIP DS	LGIP GF to LGIP DSF	<b>1,872.96</b>		1,992.08
6/12/2020	Misc Expense		SinglePoint Maint Fee	<b>20.95</b>		1,971.13
6/25/2020	Contract w/City	LGIP Cit	LGIP Transfer GF to City of Dundee	<b>2,367.19</b>		1,971.13
6/25/2020	Transfer into LGIP ERF	LGIP GF	EOY Transfer from LGIP GF into LGIP	<b>10,000.00</b>		1,971.13

- (6) Old business:
- (7) New Business:
- (8) **Announcements:**
  - A. Documents sent to Pauly Rogers for audit review last week
  - B. Closing the 2019-2020 books at the end of the month. Fund Balances attached
  - C. Budget Documents were emailed to the county in June.
  - D. Attended the McMinnville meeting regarding the formation of a joint district

# Dundee Rural Fire Financial Accounts



**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
**P. O. BOX 491 Dundee, Oregon 97115**  
**[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)**

**MINUTES – BOARD OF DIRECTORS MEETING July 6th, 2020**

Call to order 7:04 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, M. Bechtold, Jim Hoduffer, and Larissa DeHart

**Agenda:**

Motion to approve the agenda with flexibility for amendment, D. Carpenter, D. Bechtold 2nd, unam

**Minutes from the June 1st, 2020 meeting:**

Motion to approve the minutes as written, M. Bechtold, D. Carpenter 2<sup>nd</sup>, unam.

**Treasurer's Report:**

\$1971.13

Received LGIP deposit of \$4657.88

Received interest of \$209.62 from LGIP

The following checks were written:

None

Transfer \$1872.96 to LGIP DSF

Transfer \$2367.19 to City of Dundee

US Bank fee \$20.95

Motion to approve the Treasurer's Report, M. Bechtold, L. DeHart 2<sup>nd</sup>, unam.

**Old Business:**

None

**New Business:**

None

**Announcements:**

Audit review documents sent to Pauly Rogers

Closing 2019/2020 books at month end

Budget documents were emailed to the County in June

Bechtolds attended the McMinnville meeting regarding the possible formation of a joint district

Next meeting on 8/3/20 7:00 pm

**Adjournment:**

7:25 pm

Larissa DeHart

Secretary

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : Aug 3rd, 2020

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the **July's minutes**
- (5) Treasurer's Report: **Reconciled with US Bank statement on Aug 1st with a balance of \$1,950.18. Received** Yamhill Co. LGIP deposit on 7-9-20 for \$2,433.56. Transferred \$982.00 to LGIP DSF. Transferred \$1,233.83 to City of Dundee on 7-31-20. LGIP interest of **\$203.42**

### US BANK ACCT BALANCE

U.S. Bank National Association

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on Jul 1		\$	1,971.13
Other Withdrawals	1		20.95-
<b>Ending Balance on Jul 31, 2020</b>		<b>\$</b>	<b>1,950.18</b>



OREGON  
STATE  
TREASURY

#### Account Statement

#### Consolidated Summary Statement

For the Month Ending July 31, 2020

Dundee Rural Fire Protection District

Account Number	Account Name	Opening Balance	Purchases	Redemptions	Closing Balance	Dividends
6066	Equipment Reserve	122,122.53	125.46	0.00	122,247.99	125.46
6124	Debt Service Fund	67,718.79	1,052.09	0.00	68,770.88	70.09
6126	General Fund	6,437.11	2,441.43	(2,215.83)	6,662.71	7.87
<b>Total</b>		<b>\$196,278.43</b>	<b>\$3,618.98</b>	<b>(\$2,215.83)</b>	<b>\$197,681.58</b>	<b>\$203.42</b>

### Checkbook Ledger

				Starting Balance \$1,971.13		1,971.13
LGIP GF	7/9/2020	Tax		Yamhill Check #36604	2,433.56	1,971.13
LGIP GF	7/15/2020	Transfer into LGIP DSF		Transfer LGIP GF to DSF	982.00	1,971.13
LGIP GF	7/31/2020	Contract w/City		Trnsfer to City of Dundee	1,233.83	1,971.13
	7/14/2020	Audit/ Clerical		US Bank Analysis Service Charge	20.95	1,950.18

#### Transactions - Transaction Complete

Please print this page for your records.

The reference number for this transaction is: 3127317

Transaction Type	ACH Redemption
Entry Date	8/3/2020
Transaction Date	8/28/2020
Account	6124 - Debt Service Fund
Investment Type	Oregon State Treasurer LGIP
ACH Instruction	Us Bank - 153602149962
Amount	\$60,370.00

(6) Old business:

(7) New Business:

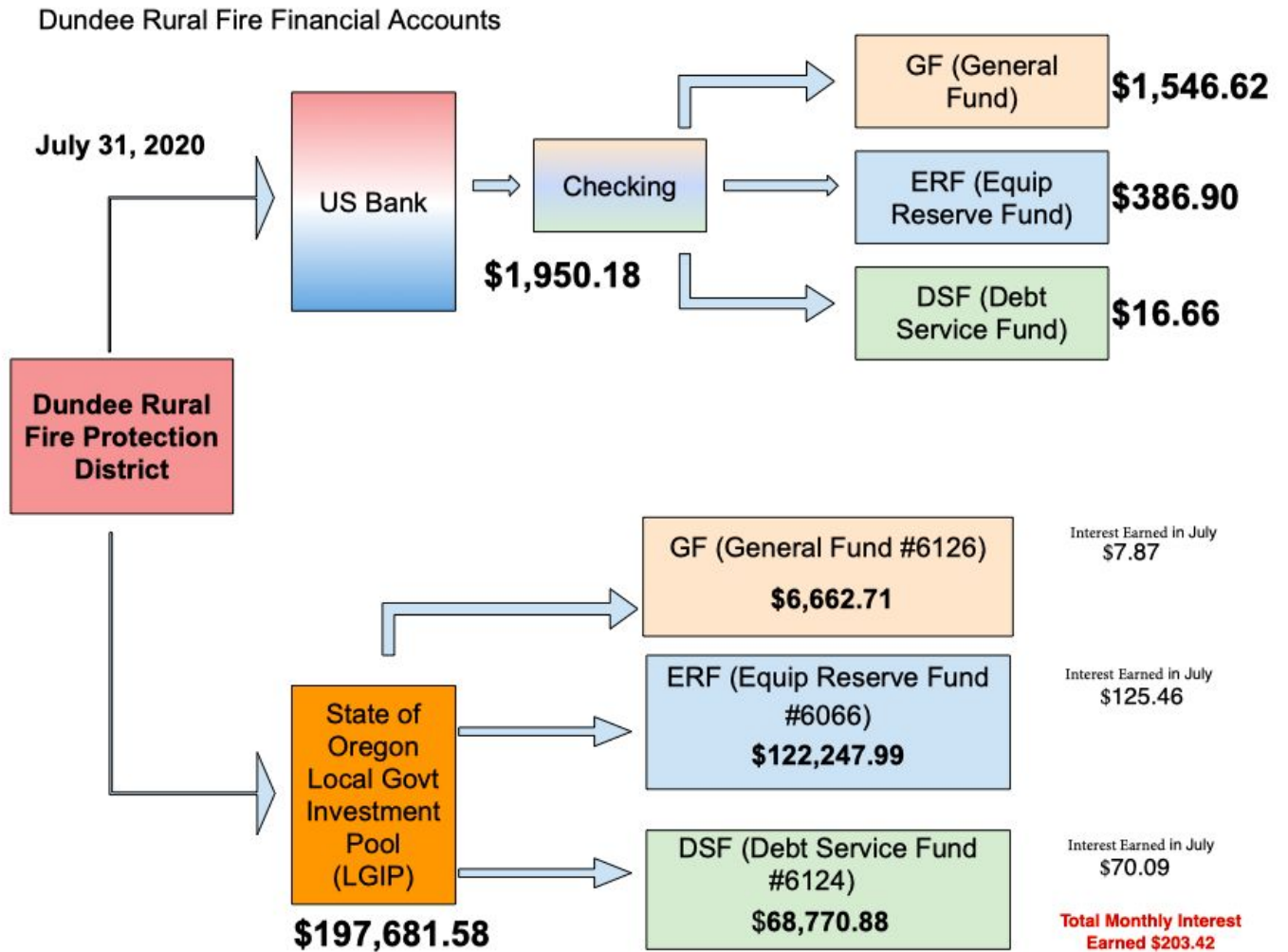
(8) **Announcements:**

A. LGIP Rate change from 1.30% to 1.00%

B. Updated information for the state's Public Funds Collateralization Program

C. Scheduled \$60,370 LGIP Bond fund transfer for Aug 28th to US Bank for bond payment

D.



**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
**P. O. BOX 491 Dundee, Oregon 97115**  
**drfpdmail@gmail.com**

**MINUTES – BOARD OF DIRECTORS MEETING August 3, 2020**

Call to order 7:00 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, and Larissa DeHart

**Agenda:**

Motion to approve the agenda with flexibility for amendment, D. Bechtold , L. DeHart 2nd, unam

**Minutes from the July 6th, 2020 meeting:**

Motion to approve the minutes as written, D. Carpenter, D. Bechtold, 2<sup>nd</sup>, unam.

**Treasurer's Report:**

\$1950.18

Received LGIP deposit of \$2433.56

Received interest of \$203.42 from LGIP

The following checks were written:

None

Transfer \$982.00 to LGIP DSF

Transfer \$1233.83 to City of Dundee

US Bank fee \$20.95

Motion to approve the Treasurer's Report, L. DeHart, Don Carpenter 2<sup>nd</sup>, unam.

**Old Business:**

None

**New Business:**

None

**Announcements:**

LGIP rate change from 1.3% to 1.0%

Information updated for State's Public Funds Collateralization Program

\$60,370 to be transferred 8/28 to US Bank for bond payment

Next meeting on 9/1/20 7:00 pm

**Adjournment:**

7:08 pm

Larissa DeHart  
Secretary

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

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## AGENDA : Sept 1st, 2020

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the **August minutes**
- (5) Treasurer's Report: **Reconciled with US Bank statement on Sept 1st with balance of \$1,929.23.**  
 Received Yamhill Co. LGIP deposit on 8-10-20 for \$855.90. Transferred \$359.16 to LGIP DSF.  
 Transferred \$447.73 to City of Dundee on 8-28-20. LGIP interest of **\$161.31**  
 Closed out the fiscal year with the attached balances

### US BANK ACCT BALANCE

U.S. Bank National Association

#### Account Summary

	# Items	\$	
Beginning Balance on Aug 3			1,950.18
Other Deposits	1		60,370.00
Other Withdrawals	2		60,390.95-
<b>Ending Balance on Aug 31, 2020</b>		<b>\$</b>	<b>1,929.23</b>



### Consolidated Summary Statement

**Account Statement**  
For the Month Ending August 31, 2020

Dundee Rural Fire Protection District

Account Number	Account Name	Opening Balance	Purchases	Redemptions	Closing Balance	Dividends
6066	Equipment Reserve	122,247.99	103.54	0.00	122,351.53	103.54
6124	Debt Service Fund	68,770.88	410.95	(60,370.00)	8,811.83	51.79
6126	General Fund	6,662.71	891.88	(806.89)	6,747.70	5.98
<b>Total</b>		<b>\$197,681.58</b>	<b>\$1,406.37</b>	<b>(\$61,176.89)</b>	<b>\$137,911.06</b>	<b>\$161.31</b>

### Checkbook Ledger

LGIP GF	8/10/2020	Tax	Yamhill Check #36641	885.90	1,950.18
LGIP GF	8/17/2020	Transfer into LGIP DSF	Transfer LGIP GF to DSF	359.16	1,950.18
LGIP GF	8/28/2020	Contract w/City	Trnsfer to City of Dundee	447.73	1,950.18
	8/14/2020	Audit/ Clerical	US Bank Analysis Service Charge	20.95	1,929.23

The reference number for this transaction is: 3135543

Transaction Type: Transfer  
 Entry Date: 8/15/2020  
 Transaction Date: 8/17/2020  
 From Account: 6126 - General Fund  
 Investment Type: Oregon State Treasurer LGIP  
 Transfer To Account: 6124 - Debt Service Fund  
 Amount: \$359.16

The reference number for this transaction is: 3135545

Transaction Type: Participant to Participant Transfer  
 Entry Date: 8/15/2020  
 Transaction Date: 8/28/2020  
 Investment Type: Oregon State Treasurer LGIP  
 From Account: 6126 - General Fund  
 To Account: Dundee, City of - DUNDEE CITY OF  
 P2P Instruction: Dundee Rural Fire Protection District - Oregon LGIP  
 Amount: \$447.73

- (6) Old business:

(7) New Business:

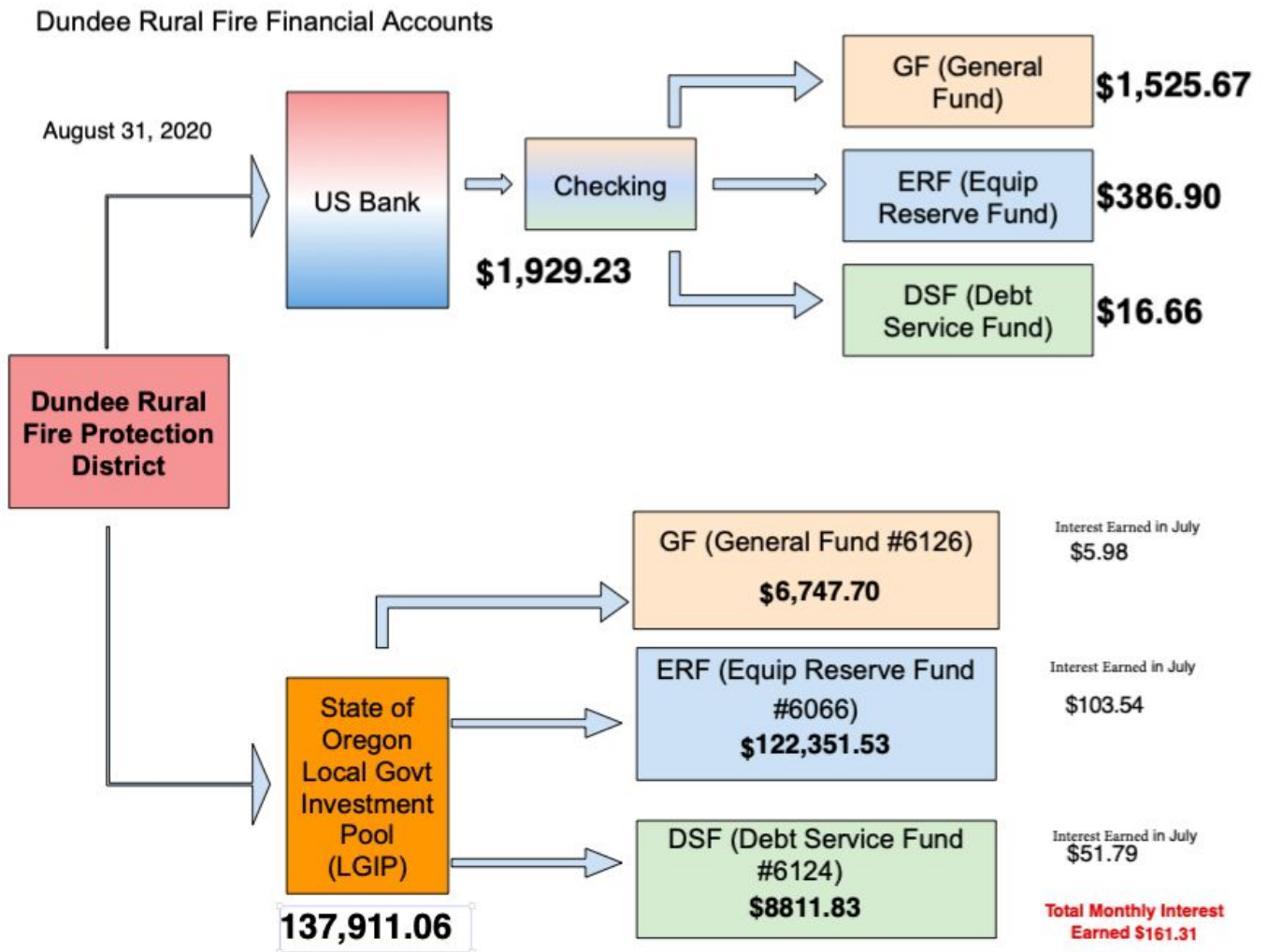
- A. Fire District Directors Academy: <https://www.sdao.com/sdao-ofdda-fire-district-directors-academy>  
Brochure: <https://www.sdao.com/files/442795b19/ofdda-brochure.pdf>  
Application Form: <https://www.sdao.com/files/aa81e1fea/ofdda-application.pdf>

B. SDAO Best Practices Survey due in November.

- Introductions (FC and the board)
- John Stock Termination effective 8/20/20
- Dundee needs assessment by Western Fire Chief's Association
- Interim Fire Chief and staffing changes
- Task Force: ESCI Fire Department Consolidation Report. (This item will need board action. Chief is requesting that one member of the DRFPB serve on the task force.)

(8) Announcements:

- A.
- B.
- C.
- D.





**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
**P. O. BOX 491 Dundee, Oregon 97115**  
**[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)**

**MINUTES** – BOARD OF DIRECTORS MEETING September 1, 2020

Call to order 7:09 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, and Larissa DeHart  
Guest: Interim Fire Chief Brent Vankeulen

**Agenda:**

Motion to approve the agenda with flexibility for amendment, D. Bechtold , L. DeHart 2nd, unam

**Minutes from the August 3rd, 2020 meeting:**

Motion to approve the minutes as written, D. Bechtold, D. Carpenter 2<sup>nd</sup>, unam.

**Treasurer's Report:**

\$1929.23

Received LGIP deposit of \$855.90  
Received interest of \$161.31 from LGIP

The following checks were written:  
None

Transfer \$359.16 to LGIP DSF  
Transfer \$447.73 to City of Dundee  
US Bank fee \$20.95

Motion to approve the Treasurer's Report, M. Bechtold, Don Carpenter 2<sup>nd</sup>, unam.

**Old Business:**

None

**New Business:**

Dan Bechtold gave links to additional training available through the Fire District Directors Academy  
SDAO Best Practices Survey is due in November

Interim Fire Chief introduced himself to the board and looks forward to working with us. Chief Stock has been officially terminated effective 8/20/20. Discussion was held regarding the upcoming ESCI Fire Department Consolidation Report and having a member of our board serve on the task force. M. Bechtold will be serving in this capacity. He discussed staffing changes and explained roles.

Discussion regarding the Dundee needs assessment by Western Fire Association.

**Announcements:**

Next meeting on 10/5/20 7:00 pm

**Adjournment:**

7:55 pm  
Larissa DeHart  
Secretary

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : Oct 5th, 2020

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the **September minutes**
- (5) Treasurer's Report: **Reconciled with US Bank statement on Oct 1st with balance of \$1,802.28.**  
Received Yamhill Co. LGIP deposit on 9-10-20 for \$1099.81. Transferred \$445.54 to LGIP DSF.  
Transferred \$556.13 to City of Dundee on 9-30-20. LGIP interest of **\$113.66**  
Wrote a check to USPS for \$106.00 for the PO Box, and we have a current bill from State of Oregon Govt Ethics Commission (OGEC)\_ for \$87.82 which I am looking into paying through ACH transfer from the LGIP GF.

### US BANK ACCT BALANCE

U.S. Bank National Association

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on Sep 1		\$	1,929.23
Other Withdrawals	1		20.95-
Checks Paid	1		106.00-
<b>Ending Balance on Sep 30, 2020</b>		<b>\$</b>	<b>1,802.28</b>

Dundee Rural Fire Protection District

Show

Prev(Aug. 2020)

Summary of :

Sep. 2020

Next(Oct

#### 6066 - Equipment Reserve

Investment Type	Closing Value	Dividends This Month
Oregon LGIP	\$122,451.82	\$100.29
<b>SubTotals</b>	<b>\$122,451.82</b>	<b>\$100.29</b>

#### 6124 - Debt Service Fund

Investment Type	Closing Value	Dividends This Month
Oregon LGIP	\$9,264.75	\$7.43
<b>SubTotals</b>	<b>\$9,264.75</b>	<b>\$7.43</b>

#### 6126 - General Fund

Investment Type	Closing Value	Dividends This Month
Oregon LGIP	\$6,851.78	\$5.94
<b>SubTotals</b>	<b>\$6,851.78</b>	<b>\$5.94</b>

<b>Grand Total</b>	<b>\$138,568.35</b>	<b>\$113.66</b>
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## Checkbook Ledger

LGIP GF	9/10/2020	Tax		Yamhill Check #36678		1,099.81	1,929.23
	9/13/2020	Audit/ Clerical	1075	US Postal Service PO Box	106.00		1,823.23
	9/14/2020	Audit/ Clerical		US Bank Analysis Service Charge	20.95		1,802.28

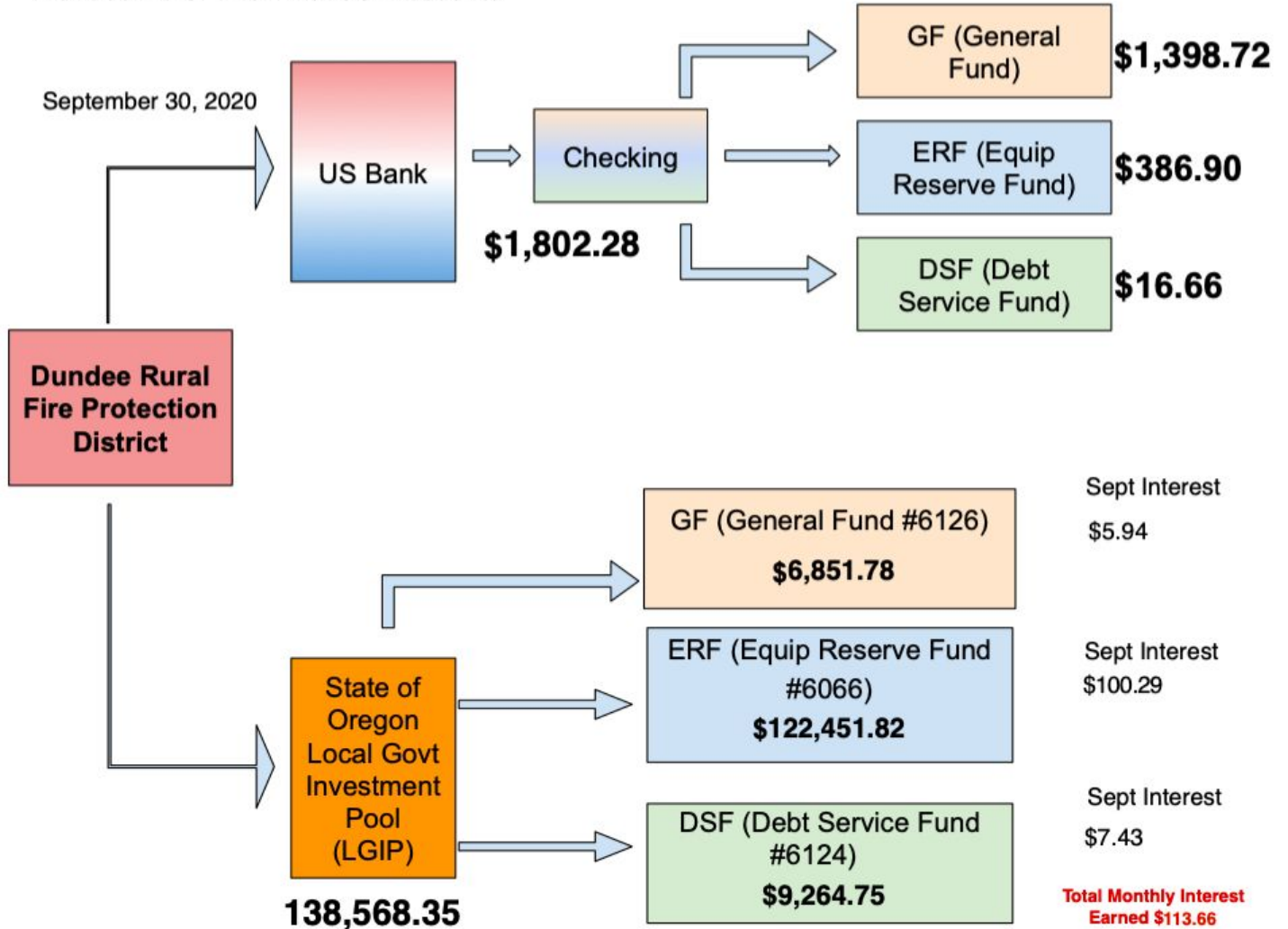
(6) Old business:

(7) New Business: Update on task force from Michelle

(8) Announcements:

- A.
- B.
- C.
- D.

### Dundee Rural Fire Financial Accounts



**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
**P. O. BOX 491 Dundee, Oregon 97115**  
**drfpdmail@gmail.com**

**MINUTES – BOARD OF DIRECTORS MEETING** October 5th, 2020

Call to order 7:06 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, and Larissa DeHart

**Agenda:**

Motion to approve the agenda with flexibility for amendment, M. Bechtold, D. Carpenter 2nd, unam

**Minutes from the September 1st, 2020 meeting:**

Motion to approve the minutes as written, D. Bechtold, M. Bechtold 2<sup>nd</sup>, unam.

**Treasurer's Report:**

\$1802.28

Received LGIP deposit of \$1099.81

Received interest of \$113.66 from LGIP

The following checks were written:

#1075 USPS PO Box fee

Transfer \$445.54 to LGIP DSF

Transfer \$556.13 to City of Dundee

US Bank fee \$20.95

Motion to approve the Treasurer's Report, M. Bechtold, L. DeHart 2<sup>nd</sup>, unam.

**Old Business:**

None

**New Business:**

M. Bechtold gave us an update on the task force for potential consolidation. Studies are ongoing and will be reported at the next task force meeting. Concerns were mentioned on dispatch times needing to be taken into consideration.

**Announcements:**

Pauly Rogers is finishing up the audit review and believe they are almost done.

Next meeting on 11/2/20 7:00 pm

**Adjournment:**

7:26 pm

Larissa DeHart  
Secretary

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : Nov 2nd, 2020

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the **October minutes**
- (5) Treasurer's Report: **Reconciled with US Bank statement on Nov 2nd with balance of \$1,693.51.**

Received Yamhill Co. LGIP deposit on 10-9-20 for \$280.80. Transferred \$111.58 to LGIP DSF.

Transferred \$143.84 to City of Dundee on 10-29-20. LGIP interest of **\$107.10**

Wrote a check to Oregon Government Ethics Commission for \$87.82. Transferred \$0.10 to city of Dundee 11-2-20 as a the contract payment on 9-30-20 for \$556.13 should have been \$556.23

### US BANK ACCT BALANCE

U.S. Bank National Association

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on Oct 1		\$	1,802.28
Other Withdrawals	1		20.95-
Checks Paid	1		87.82-
<b>Ending Balance on Oct 31, 2020</b>		<b>\$</b>	<b>1,693.51</b>

#### Reports - Monthly Summary

Dundee Rural Fire Protection District

Show inactive accounts :

Prev(Sep. 2020) Summary of : Oct. 2020 ▾

Next(Nov. 2020)

#### 6066 - Equipment Reserve

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$122,546.34	\$94.52	\$423.81
<b>SubTotals</b>	<b>\$122,546.34</b>	<b>\$94.52</b>	<b>\$423.81</b>

#### 6124 - Debt Service Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$9,383.50	\$7.17	\$136.48
<b>SubTotals</b>	<b>\$9,383.50</b>	<b>\$7.17</b>	<b>\$136.48</b>

#### 6126 - General Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$6,882.57	\$5.41	\$25.20
<b>SubTotals</b>	<b>\$6,882.57</b>	<b>\$5.41</b>	<b>\$25.20</b>

<b>Grand Total</b>	<b>\$138,812.41</b>	<b>\$107.10</b>	<b>\$585.49</b>
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## Checkbook Ledger

LGIP GF	9/14/2020	Transfer into LGIP DSF		Transfer LGIP GF to DSF	445.54		1,802.28
LGIP GF	9/30/2020	Contract w/City		Transfer to City of Dundee	556.13		1,802.28
LGIP GF	10/9/2020	Tax		Yamhill Check #36715		280.80	1,802.28
	10/14/2020	Audit/ Clerical		US Bank Analysis Service Charge	20.95		1,781.33
LGIP GF	10/22/2020	Transfer into LGIP DSF		Transfer LGIP GF to DSF	111.58		1,781.33
	10/27/2020	Audit/ Clerical	1076	Oregon Govt Ethics	87.82		1,693.51
LGIP GF	10/29/2020	Contract w/City		Transfer to City of Dundee	143.84		1,693.51
LGIP GF	11/2/2020	Contract w/City		Transfer to City of Dundee	0.10		1,693.51

(6) Old business:

(7) New Business:

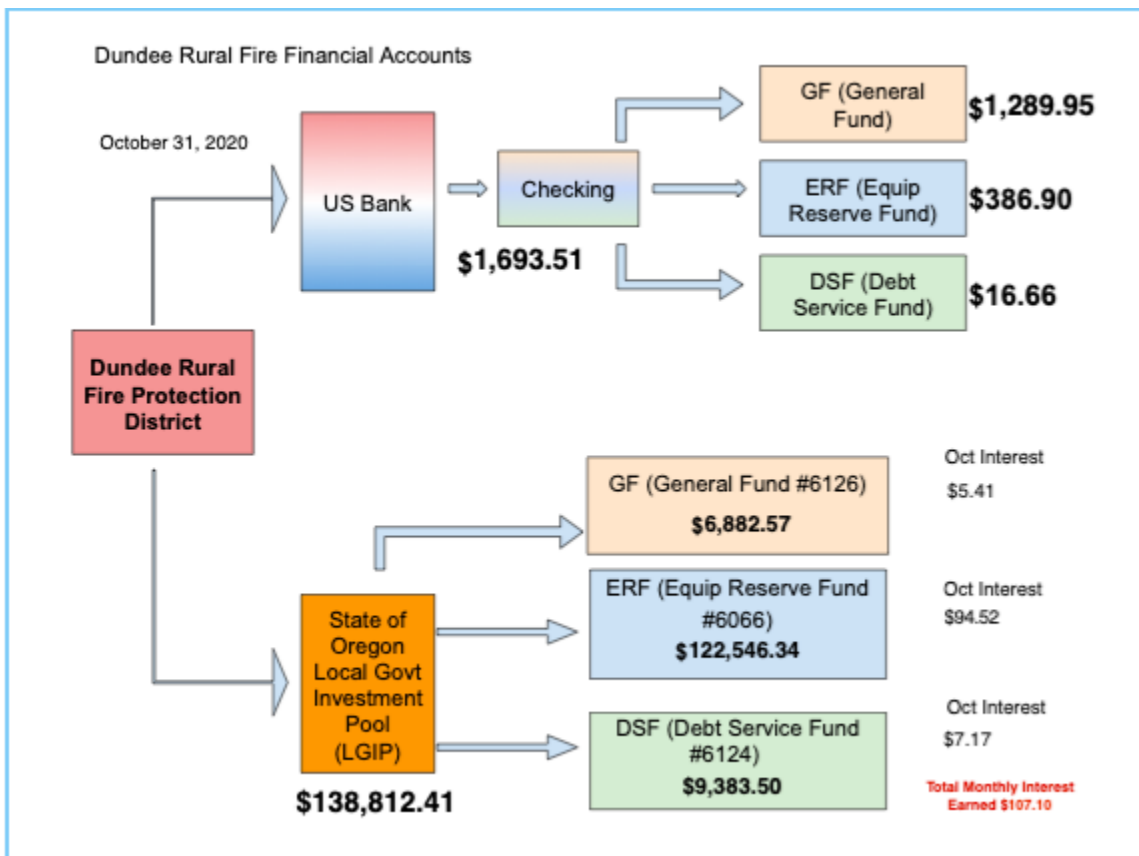
**(8) Announcements:**

- A. DB has been in contact with Tracy Jones@ Pauly Rogers and approved the draft and sent the MD&A and signed the Management representation letter.
- B. Received message today from Tracy Jones at Pauly Rogers for an exit meeting for the Audit Review. I will schedule promptly.

## Rate Change

Effective Wednesday, October 21, 2020, the Oregon Short Term Fund (OSTF) rate will change from 1.00% to 0.75%. Additional information about the OSTF, including historical rate data, is available online [here](#).

- C.
- D.



**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
**P. O. BOX 491 Dundee, Oregon 97115**  
**drfpdmail@gmail.com**

**MINUTES – BOARD OF DIRECTORS MEETING November 2nd, 2020**

Call to order 7:12 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, and Larissa DeHart  
Guest: Brent Van Keulen and Tracy with Pauly Rogers

**Agenda:**

Motion to approve the agenda with flexibility for amendment, M. Bechtold, D. Carpenter 2nd, unam

**Minutes from the October 5th, 2020 meeting:**

Motion to approve the minutes as written, M. Bechtold, D. Carpenter 2<sup>nd</sup>, unam.

**Treasurer's Report:**

\$1693.51

Received LGIP deposit of \$280.80  
Received interest of \$107.10 from LGIP

The following checks were written:  
#1076 Oregon Government Ethics \$87.82

Transfer \$111.58 to LGIP DSF  
Transfer \$143.84 and .10 to City of Dundee  
US Bank fee \$20.95

Motion to approve the Treasurer's Report, M. Bechtold, D. Carpenter 2<sup>nd</sup>, unam.

**Old Business:**

None

**New Business:**

Audit Review Exit Meeting with Tracy Jones of Pauly Rogers on 11/2/20 at 6:58 pm.  
Update on the purchase of a tender by Chief Van Keulen. The City has approved the purchase of a new tender. Dundee Fire has a group putting together a replacement schedule for equipment. ESCI report is still in progress. Nothing to present yet. Chief requested DRFPD create a work group with City Council to go over options and ideas via additional meetings.

**Announcements:**

Draft approved with Pauly Rogers and MD&A and signed Management Representation Letter was signed. Audit Review Exit Meeting completed tonight.

Oregon Short Term Fund rate changed from 1% to .75%.

Next meeting on 12/7/20 7:00 pm

**Adjournment:**

8:09 pm

Larissa DeHart  
Secretary

**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
**P. O. BOX 491 Dundee, Oregon 97115**  
**drfpdmail@gmail.com**

**MINUTES – BOARD OF DIRECTORS MEETING December 7th, 2020**

Call to order 7:02 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, Jim Hoduffer and Larissa DeHart

Guest: Brent Van Keulen, Jeff, and Bert from the Fire Dept, and Chip Mayes a potential new member of the DRFPD

**Agenda:**

Motion to approve the agenda with flexibility for amendment, D. Carpenter, D. Bechtold 2nd, unam

**Minutes from the November 2nd, 2020 meeting:**

Motion to approve the minutes as written, M. Bechtold, D. Bechtold 2<sup>nd</sup>, unam.

**Treasurer's Report:**

\$1387.50

Received LGIP deposits of \$9298.49, \$27,350.70, and \$48,471.96

Received interest of \$103.82 from LGIP

The following checks were written:

#1077 SDAO \$135.00

#1078 Secretary of State \$150.00

#1079 for \$5,275.00

Transfer \$3622.64, \$10,669.37, and \$18,905.00 to LGIP DSF

Transfer \$4,824.48, \$14,179.13, and \$25,131.91 to City of Dundee

US Bank fee \$20.95

Motion to approve the Treasurer's Report, M. Bechtold, D. Carpenter 2<sup>nd</sup>, unam.

**Old Business:**

M. Bechtold gave an update on the Joint Task Force

**New Business:**

Bert and Jeff presented Capital Needs

**Announcements:**

A. D. Bechtold completed the SDIS Best Practices survey online on 11-4-20

B. D. Bechtold Submitted summary of Expenses and Resources to Sec of State on 11-15-20

C. D. Bechtold submitted Audit Review to MSRB EMMA 12-4-20

D. Will transfer \$5,500 from LGIP GF to US Bank GF for a check we'll write tonight for the audit review. #1079 for \$5,275.00

Next meeting on 1/4/20 7:00 pm

**Adjournment:**

8:42 pm

Larissa DeHart



# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : Dec 7th, 2020

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the **November minutes**
- (5) Treasurer's Report: **Reconciled with US Bank statement on 11-30-20 with balance of \$1,387.56.**

Received Yamhill Co. LGIP deposits on Nov 6th, 13th and 23rd for \$9,298.49, and \$27,350.70 and \$48,471.96. Transferred \$3,622.64 , \$10,669.37 and \$18,905.00 to LGIP DSF. Transferred \$ 4,824.48 and \$14,179.13 and \$25,131.91 to City of Dundee on 11-27-20. LGIP interest of **\$103.82**  
 Wrote a check #1077 to SDAO for \$135.00. #1078 for \$150.00 filing fee to Secretary of State for the 2019-20 Summary of Resources and Expenses.

### US BANK ACCT BALANCE

U.S. Bank National Association

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on Nov 2		\$	1,693.51
Other Withdrawals	1		20.95-
Checks Paid	2		285.00-
<b>Ending Balance on Nov 30, 2020</b>		<b>\$</b>	<b>1,387.56</b>

Prev(Oct. 2020) Summary of :  Next(Dec. 2020)

#### 6066 - Equipment Reserve

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$122,621.67	\$75.33	\$499.14
<b>SubTotals</b>	<b>\$122,621.67</b>	<b>\$75.33</b>	<b>\$499.14</b>

#### 6124 - Debt Service Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$42,587.84	\$7.33	\$143.81
<b>SubTotals</b>	<b>\$42,587.84</b>	<b>\$7.33</b>	<b>\$143.81</b>

#### 6126 - General Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$14,692.25	\$21.16	\$46.36
<b>SubTotals</b>	<b>\$14,692.25</b>	<b>\$21.16</b>	<b>\$46.36</b>
<b>Grand Total</b>	<b>\$179,901.76</b>	<b>\$103.82</b>	<b>\$689.31</b>

Checkbook Ledger

	11/3/2020	Audit/ Clerical	1077	SDAO Dues	135.00		1,558.51
LGIP GF	11/6/2020	Tax		Yamhill Check #36752		9,298.49	1,558.51
	11/13/2020	Audit/ Clerical	1078	Secretary of State Rev and Exp	150.00		1,408.51
LGIP GF	11/13/20	Tax		Yamhill Check #36789		27,350.70	1,408.51
	11/14/2020	Audit/ Clerical		US Bank Analysis Service Charge	20.95		1,387.56
LGIP GF	11/23/2020	Tax		Yamhill Check #36826		48,471.96	1,387.56
LGIP GF	11/27/2020	Transfer into LGIP DSF		Transfer LGIP GF to DSF	3,622.64		1,387.56
LGIP GF	11/27/2020	Contract w/City		Transfer to City of Dundee	4,824.48		1,387.56
LGIP GF	11/27/2020	Contract w/City		Transfer to City of Dundee	14,179.13		1,387.56
LGIP GF	11/27/2020	Transfer into LGIP DSF		Transfer LGIP GF to DSF	10,669.37		1,387.56
LGIP GF	11/28/2020	Transfer into LGIP DSF		Transfer LGIP GF to DSF	18,905.00		1,387.56
LGIP GF	11/28/2020	Contract w/City		Transfer to City of Dundee	25,131.91		1,387.56

(6) Old business: Michelle gave an update on joint task force

(7) New Business: a) Bert and Jeff from Dundee Fire Dept present capital needs

b)

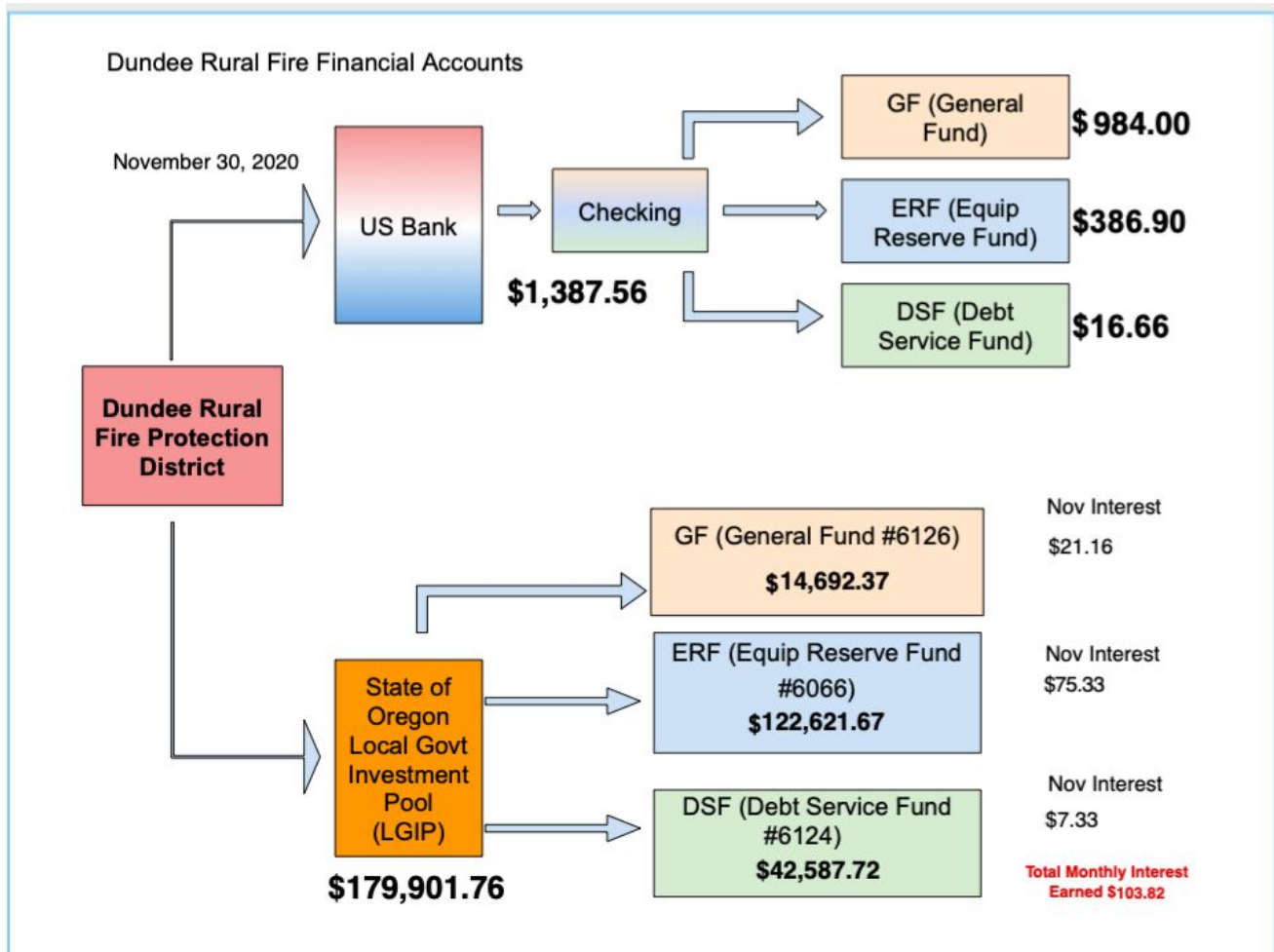
(8) **Announcements:**

A. DBechtold completed the SDIS Best Practices survey online on 11-4-20

B. DB Submitted summary of Expenses and Resources to Sec of State on 11-15-20

C. DB submitted Audit Review to MSRB EMMA 12-4-20

D. Will transfer \$5,500 from LGIP GF to US Bank GF for a check we'll write tonight for the audit review. #1079 for \$5,275.00



# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : Jan 4th, 2021

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the [December minutes](#)
- (5) Treasurer's Report: **Reconciled with US Bank statement on 12-31-20 with balance of \$1,591.61.** Received Yamhill Co. LGIP deposits on Dec 3rd and 9th for \$100,269.89 and \$1,573.93 . Transferred \$39,109.51 and \$614.41 to LGIP DSF. Transferred \$51,986.32 and \$815.60 to City of Dundee on 12-30-20. Transferred \$5,500 from LGIP GF to US Bank GF on 12-8-20 and \$500.00 from LGIP GF to US Bank GF on 1-4-21 to cover the checks for the audit review and SDIS insurance. LGIP interest of **\$169.73.** Wrote a check #1079 for \$5,275 for audit review.

### US BANK ACCT BALANCE

U.S. Bank National Association

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on Dec 1		\$	1,387.56
Other Deposits	1		5,500.00
Other Withdrawals	1		20.95-
Checks Paid	1		5,275.00-
<b>Ending Balance on Dec 31, 2020</b>		<b>\$</b>	<b>1,591.61</b>

Prev(Nov. 2020) Summary of :  Next(Jan. 2021)

#### 6066 - Equipment Reserve

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$122,699.56	\$77.89	\$577.03
<b>SubTotals</b>	<b>\$122,699.56</b>	<b>\$77.89</b>	<b>\$577.03</b>

#### 6124 - Debt Service Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$82,340.32	\$28.68	\$172.49
<b>SubTotals</b>	<b>\$82,340.32</b>	<b>\$28.68</b>	<b>\$172.49</b>

#### 6126 - General Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$18,573.51	\$63.16	\$109.52
<b>SubTotals</b>	<b>\$18,573.51</b>	<b>\$63.16</b>	<b>\$109.52</b>

<b>Grand Total</b>	<b>\$223,613.39</b>	<b>\$169.73</b>	<b>\$859.04</b>
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## Checkbook Ledger

LGIP GF	12/3/2020	Tax		Yamhill Check #36863		100,269.89	1,387.56
LGIP GF	12/4/2020	Transfer into LGIP DSF		transfer correction from 9-14	-0.12		1,387.56
	12/8/2020	Transfer into US Bank GF		Transfer LGIP GF to US Bank GF		5,500.00	6,887.56
	12/8/20	Audit/ Clerical	1079	Pauly, Rogers Audit Review	5,275.00		1,612.56
LGIP GF	12/9/2020	Tax		Yamhill Check #36900		1,573.93	1,612.56
	12/14/2020	Audit/ Clerical		US Bank Analysis Service Charge	20.95		1,591.61
LGIP GF	12/30/2020	Transfer into LGIP DSF		Transfer LGIP GF to DSF	39,109.51		1,591.61
LGIP GF	12/30/2020	Contract w/City		Transfer to City of Dundee	815.60		1,591.61
LGIP GF	12/30/2020	Transfer into LGIP DSF		Transfer LGIP GF to DSF	614.41		1,591.61
LGIP GF	12/31/2020	Contract w/City		Transfer to City of Dundee	51,986.32		1,591.61
	1/5/2021	Transfer into US Bank GF		Transfer LGIP GF to US Bank GF		500.00	2,091.61

(6) Old business:

(7) New Business:

- a) Need to post 2021 Board Meeting Schedule in the Newberg Graphic. Text is below. Dates are already posted on the website
- b) Discussion of proposed options for combining Districts up to this point.
- c) <https://www.oregonlaws.org/ors/198.320> and <https://www.oregonlaws.org/ors/478.210>
- d) Larissa's resignation and replacement?

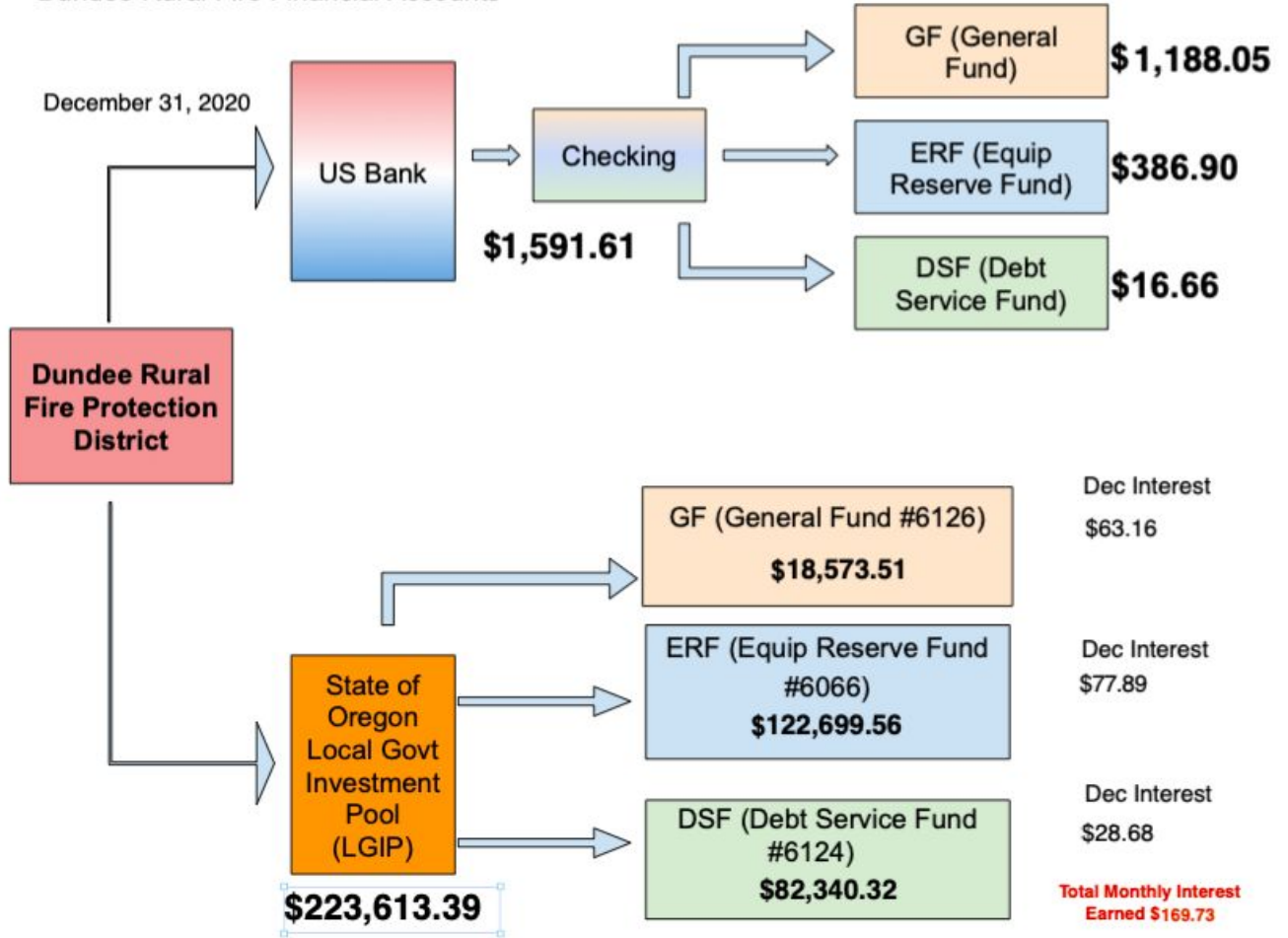
(8) Announcements:

- A. Ask chief about any upcoming grants
- B.
- C.

### **BOARD MEETING SCHEDULE NOTICE**

**The Dundee Rural Fire Protection District holds regular public monthly Board of Directors meetings at 7:00 PM generally on the first Monday of each month at the Dundee Fire Station located at 801 OR-99W, Dundee, OR 97115. A calendar is posted on the website at <https://drfpd.weebly.com/meetings.html> as well is information pertaining to virtual meetings. The board can be contacted at [DRFPDmail@gmail.com](mailto:DRFPDmail@gmail.com)**

Dundee Rural Fire Financial Accounts



**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
**P. O. BOX 491 Dundee, Oregon 97115**  
**drfpdmail@gmail.com**

**MINUTES – BOARD OF DIRECTORS MEETING January 5th, 2020**

Call to order 7:01 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, Jim Hoduffer and Larissa DeHart

Guest: Chip Mayes a potential new member of the DRFPD

**Agenda:**

Motion to approve the agenda with flexibility for amendment, D. Carpenter, M. Bechtold 2nd, unam

**Minutes from the December 7th, 2020 meeting:**

Motion to approve the minutes as written, M. Bechtold, J. Hoduffer 2<sup>nd</sup>, unam.

**Treasurer's Report:**

\$1591.61

Received LGIP deposits of \$100,269.89, and \$1573.93

Received interest of \$169.73 from LGIP

The following checks were written:

None

Transfer \$39,109.51, and \$914.41 to LGIP DSF

Transfer \$51,986.32, and \$815.60 to City of Dundee

US Bank fee \$20.95

Transfer \$5500 from LGIP GF to US Bank GF and \$500

Motion to approve the Treasurer's Report, M. Bechtold, D. Carpenter 2<sup>nd</sup>, unam.

**Old Business:**

None

**New Business:**

M. Bechtold to publish meeting dates in Newberg Graphic

Open discussion of options for combining districts or remaining unchanged

Review ORS Statutes for elections

Larissa DeHart requested her resignation be accepted by the board and Chip Mayes has agreed to step in to fill her position.

**Announcements:**

None

Next meeting on 2/1/20 7:00 pm

**Adjournment:**

8:00 pm

Larissa DeHart  
Secretary

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : Feb 1st, 2021

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the [January minutes](#)
- (5) Treasurer's Report: **Reconciled with US Bank statement on 1-31-21 with balance of \$478.66.**  
Received Yamhill Co. LGIP deposits on Jan. 11th for \$3,029.34.  
Transferred \$1,182.47 to LGIP DSF (Debt Service Fund).  
Transferred \$1,568.84 to the City of Dundee on 1-28-21.  
Withheld one dollar from the city for lease payment for the brush rig.  
LGIP interest of \$143.32.  
Wrote check #1081 for \$1,592.00 for SDIS insurance.  
Wrote check #1082 for \$21.24 to Pamplin Media for mtg schedule publication.

### US BANK ACCT BALANCE

#### SILVER BUSINESS CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on Jan 4		\$	1,591.61
Other Deposits	1		500.00
Other Withdrawals	1		20.95-
Checks Paid	1		1,592.00-
<b>Ending Balance on Jan 31, 2021</b>		<b>\$</b>	<b>478.66</b>

Dundee Rural Fire Protection District

Show inactive accounts :

Prev(Dec. 2020) Summary of : Jan. 2021

6066 - Equipment Reserve

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$122,777.71	\$78.15	\$655.18
<b>SubTotals</b>	<b>\$122,777.71</b>	<b>\$78.15</b>	<b>\$655.18</b>

6124 - Debt Service Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$83,575.33	\$52.54	\$225.03
<b>SubTotals</b>	<b>\$83,575.33</b>	<b>\$52.54</b>	<b>\$225.03</b>

6126 - General Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$18,364.12	\$12.63	\$122.15
<b>SubTotals</b>	<b>\$18,364.12</b>	<b>\$12.63</b>	<b>\$122.15</b>
<b>Grand Total</b>	<b>\$224,717.16</b>	<b>\$143.32</b>	<b>\$1,002.36</b>

The reference number for this transaction is: 3227822

Transaction Type	Transfer
Entry Date	1/14/2021
Transaction Date	1/28/2021
From Account	6126 - General Fund
Investment Type	Oregon State Treasurer LGIP
Transfer To Account	6124 - Debt Service Fund
Amount	\$1,182.47

The reference number for this transaction is: 3227840

Transaction Type	Participant to Participant Transfer
Entry Date	1/14/2021
Transaction Date	1/28/2021
Investment Type	Oregon State Treasurer LGIP
From Account	6126 - General Fund
To Account	Dundee, City of - DUNDEE CITY OF
P2P Instruction	Dundee Rural Fire Protection District - Oregon LGIP
Amount	\$1,568.84

The reference number for this transaction is: 3229201

Transaction Type	ACH Redemption
Entry Date	1/15/2021
Transaction Date	2/25/2021
Account	6124 - Debt Service Fund
Investment Type	Oregon State Treasurer LGIP
ACH Instruction	Us Bank - 153602149962
Amount	\$19,770.00

### Checkbook Ledger

1/5/2021	Transfer into US Bank GF	Transfer LGIP GF to US Bank GF	500.00	2,091.61
1/7/2021	Insurance	1080 SDIS VOIDEDwrong amount		2,091.61
1/10/2021	Insurance	1081 SDIS Insurance	1,592.00	499.61
1/14/2021	Audit/ Clerical	US Bank Analysis Service Charge	20.95	478.66
1/20/2021	Misc Expense	1082 Pmplin Media (Meeting Schedule)	21.24	457.42
1/11/2021	Tax	Yamhill Check #36937	3,029.34	457.42
1/28/2021	Transfer into LGIP DSF	Transfer LGIP GF to DSF	1,846.87	457.42
1/28/2021	Contract w/City	Transfer to City of Dundee	1,569.84	457.42
1/28/2021	Misc Income	City pays \$1.00 Lease of Brush Rig	1.00	457.42

(6) Old business: Station Key Card available for pickup at station in the box

(7) New Business:

- a) Appointment the Budget Officer
- b) Two copies of the Consolidated Feasibility Study were supplied in our station mail box.
- c) Check for Don to sign in the station box Pamplin Media
- d) Post notice at the Dundee Post office for interested parties for the budget committee.\*
- e) ESCI meeting Feb 18th 7:00pm (Michelle will supply link)

(8) Announcements:

- A. Will transferred \$19,770 from LGIP DSF to US Bank this month for March 1st Debt Service Payment.
- B. Dan contacted Yamhill County about upcoming elections. Don, Dan and Chip have a May Election. Sent in the attached District Update Information Form show below.
- C.



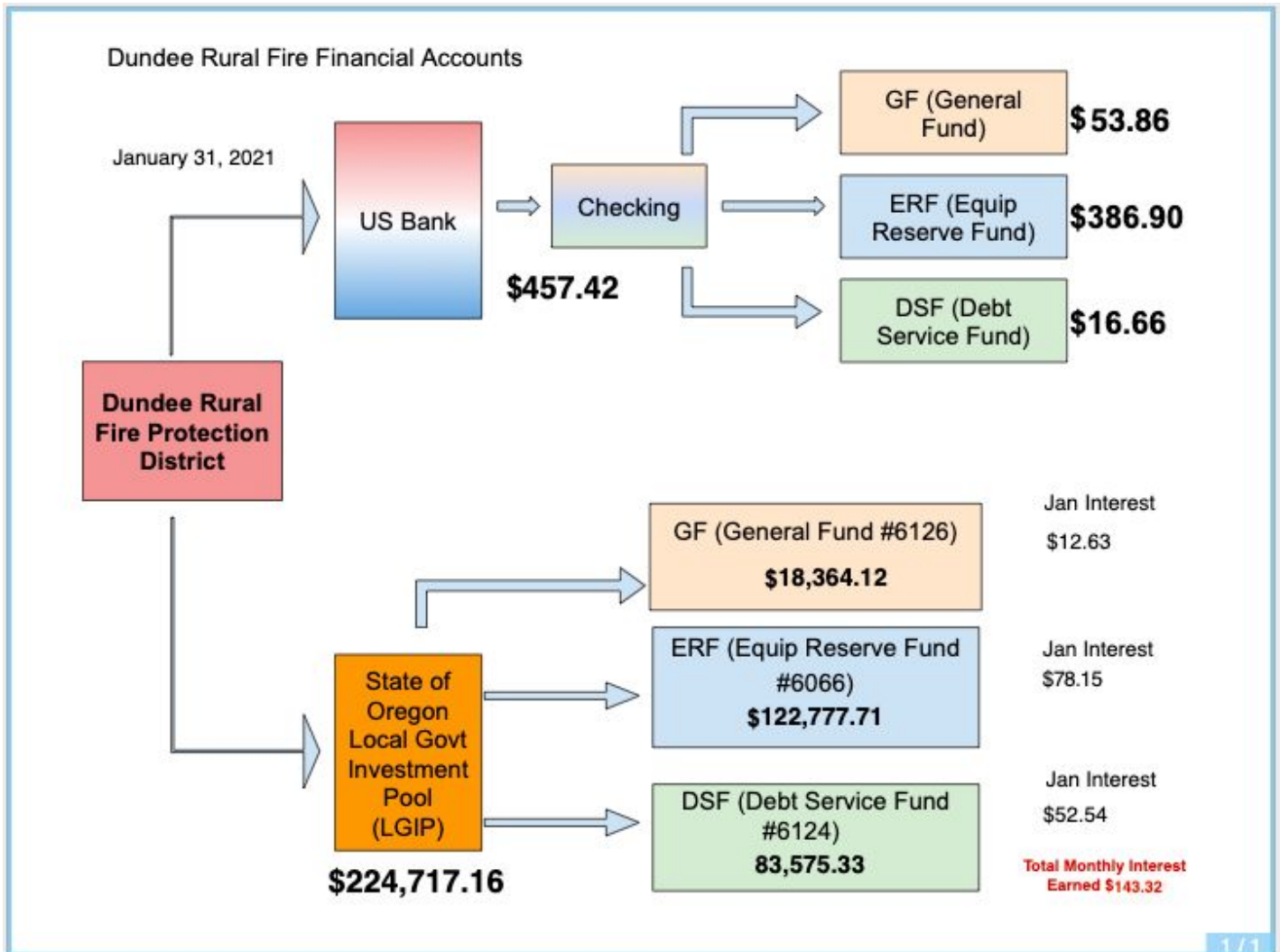
Public Notice: February 1, 2021

The Dundee Rural Fire Protection District (DRFPD)

PO box 491 Dundee, OR 97115

The DRFPD is asking for interested parties to serve on our budget committee. This is a volunteer, unpaid position for the annual budget process.

If interested, please email: [drfpdmail@gmail.com](mailto:drfpdmail@gmail.com), or respond by postal mail to the above address.



## District Update Information Form

### Contact Information - update as needed

Phone (503) 538-6659  
Fax (503) 538-6659  
Email DUNDEERFPD@GMAIL.COM

**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
ATTN: DON CARPENTER  
PO BOX 491  
DUNDEE, OR 97115-0491

**Very Important! If a vacancy has occurred the position will appear at the next election.**

**Next Election :** MAY 18, 2021

**This form must be received by the election officer by :** \_\_\_\_\_

**Send completed, signed form to :** YAMHILL COUNTY ELECTIONS  
414 NE EVANS ST  
MCMINNVILLE, OR 97128-4607

PHONE (503) 434-7518  
FAX (503) 434-7520  
EMAIL  
ELECTIONS@CO.YAMHILL.OR.US

The information below is correct as given

Additions or corrections to the information below should be made as indicated

All appointments have been verified as qualified to hold the office

**Signature & Title of Contact Person** *Don Bechtold* **Date** 1-26-2021

PROOFING REPORT ONLY

**Treasurer**

### Part I: Current Position Holder

Position	Name	Start Date	Status	Term Expires	Next Election
DUNDEE RURAL FIRE DISTRICT, DIRECTOR, POSITION 1	MICHELLE BECHTOLD PO BOX 160 DUNDEE, OR 97115-0160	07/01/2019	E	06/30/2023	2023
DUNDEE RURAL FIRE DISTRICT, DIRECTOR, POSITION 2	DON CARPENTER 10650 NE FOX FARM RD DUNDEE, OR 97115-9119	07/01/2019	E	06/30/2021	2021
DUNDEE RURAL FIRE DISTRICT, DIRECTOR, POSITION 3	DANIEL PATRICK BECHTOLD PO BOX 160 DUNDEE, OR 97115-0160	07/01/2017	E	06/30/2021	2021
DUNDEE RURAL FIRE DISTRICT, DIRECTOR, POSITION 4	CHARLES H MAYES III 9989 NE TRILLIUM LN NEWBERG, OR 97132-6896	01/01/2021	A	06/30/2021	2021*
DUNDEE RURAL FIRE DISTRICT, DIRECTOR, POSITION 5	JAMES HODJUFFER PO BOX 112 DUNDEE, OR 97115	07/01/2019	E	06/30/2023	2023

### Part II: Complete the following for appointments or vacancies only

Name of Replaced Position Holder and/or Position Number	Name of Appointee	Appointment Date
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# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115  
[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

**MINUTES – BOARD OF DIRECTORS MEETING** February 2nd, 2021

Call to order 7:06 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, and Chip Mayes

**Agenda:**

Motion to approve the agenda with flexibility for amendment, D. Bechtold, M. Bechtold 2nd, unam

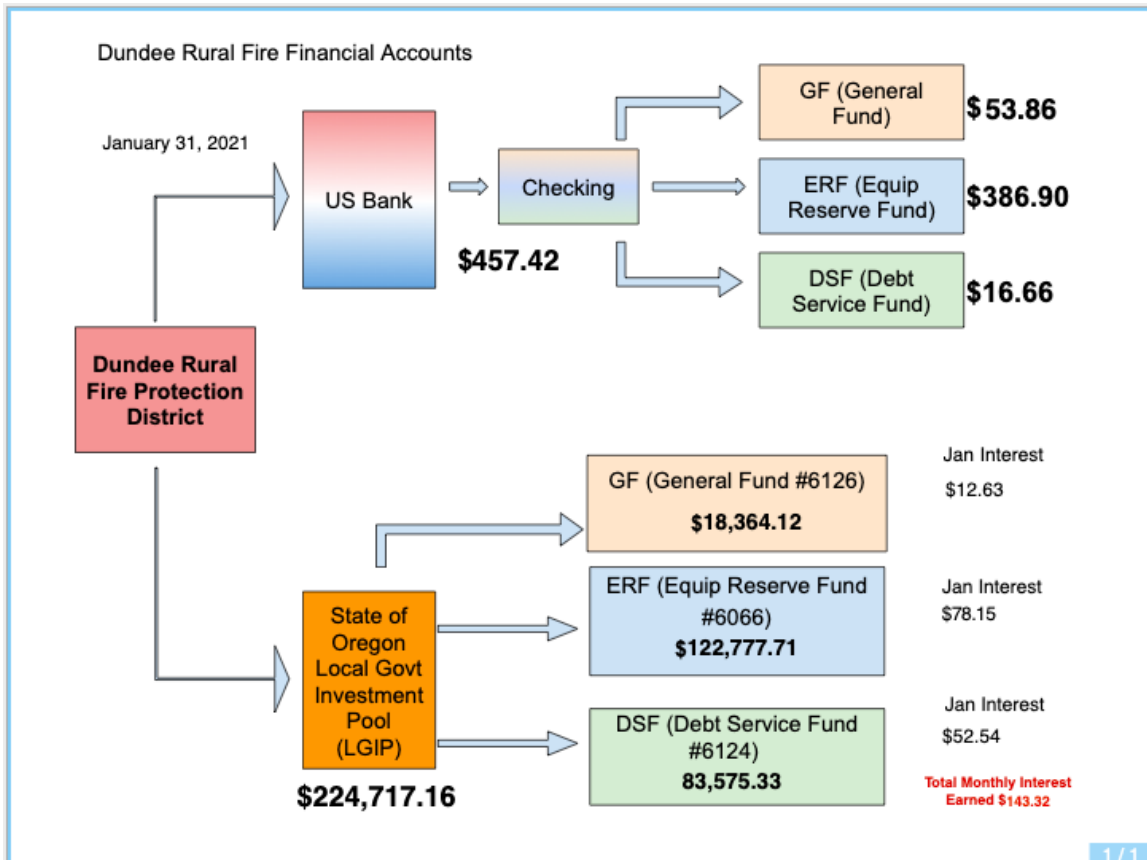
**Minutes from the January 5th, 2021 meeting:**

Motion to approve the minutes as written, M. Bechtold, D. Bechtold 2<sup>nd</sup>, unam.

**Treasurer’s Report:**

Reconciled US Bank statement on 1-31-21 of \$478.66

Difference between 1-31-21 and bottom graph is a check to Pamplin media for \$21.24



Motion to approve the Treasurer’s Report, M. Bechtold, D. Carpenter 2<sup>nd</sup>, unam.

**Old Business:**

Extra Key card at station

**New Business:**

D. Bechtold was appointed to be the Budget Officer

2 copies of the Consolidated Feasibility Study were dropped of at the station

A check was left for D. Carpenter to sign and mail

Budget Committee notice will be posted at Dundee Post Office by D. Carpenter

M. Bechtold gave update on status of ESCI and stated next meeting preliminarily slated for Feb 18th at 7pm

**Announcements:**

D. Bechtold will transfer \$19,770 from LGIP DSF to US Bank for March 1st Debt Service Payment

D. Bechtold, C. Mayes, and D. Carpenter will be up for election this year. District info sent to County

Chief Vankeulen talked about state of the possible fire district reorganization

Next meeting on 3/1/20 7:00 pm

**Adjournment:**

7:52 pm

Don Carpenter

President

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : Mar 1st, 2021

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the [February's minutes](#)
- (5) Treasurer's Report: **Reconciled with US Bank statement on 3-1-21 with balance of \$956.47.**  
Received Yamhill Co. LGIP deposits on Feb. 9th for \$1,167.78.  
Transferred \$466.29 to LGIP DSF (Debt Service Fund).  
Transferred \$596.27 to the City of Dundee on 2-25-21. **Transferred \$500.00 from LGIP GF to US Bank GF on 3-1-21.** DSF interest payment of \$19,770 was transferred into US Bank account for March payment. \$985,000 remaining in principal bond debt. Final payment is scheduled for Sept of 2037 LGIP interest of \$128.10. US Bank deposit of SDIS rate adjustment check for \$23.00.

### US BANK ACCT BALANCE

#### SILVER BUSINESS CHECKING

U.S. Bank National Association

Member FDIC

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on Feb 1		\$	478.66
Customer Deposits	1		23.00
Other Deposits	1		19,770.00
Other Withdrawals	2		19,793.95-
Checks Paid	1		21.24-
<b>Ending Balance on Feb 28, 2021</b>		<b>\$</b>	<b>456.47</b>

Prev(Jan. 2021) Summary of :  Next(Mar. 2021)

#### 6066 - Equipment Reserve

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$122,848.35	\$70.64	\$725.82
<b>SubTotals</b>	<b>\$122,848.35</b>	<b>\$70.64</b>	<b>\$725.82</b>

#### 6124 - Debt Service Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$64,318.12	\$46.50	\$271.53
<b>SubTotals</b>	<b>\$64,318.12</b>	<b>\$46.50</b>	<b>\$271.53</b>

#### 6126 - General Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$18,480.25	\$10.96	\$133.11
<b>SubTotals</b>	<b>\$18,480.25</b>	<b>\$10.96</b>	<b>\$133.11</b>
<b>Grand Total</b>	<b>\$205,646.72</b>	<b>\$128.10</b>	<b>\$1,130.46</b>

The reference number for this transaction is: 3254105

Transaction Type	ACH Redemption
Entry Date	3/1/2021
Transaction Date	3/3/2021
Account	6126 - General Fund
Investment Type	Oregon State Treasurer LGIP
ACH Instruction	Us Bank - 153602149962
Amount	\$500.00

### Checkbook Ledger

LGIP GF	1/28/2021	Misc Income	City pays \$1.00 Lease of Brush Rig		1.00	457.42
LGIP GF	2/9/2021	Tax	Yamhill Check #36974	1,167.78		457.42
	2/14/2021	Audit/ Clerical	US Bank Analysis Service Charge	23.95		433.47
	2/19/2021	Misc Income	SDIS Rate Adjustment for Longevity Credit		23.00	456.47
LGIP DSF	2/25/2021	Bond Interest	March Bond Interest Payment	19,770.00		456.47
LGIP GF	2/25/2021	Transfer into LGIP DSF	Transfer LGIP GF to DSF	466.29		456.47
LGIP GF	2/25/2021	Contract w/City	Transfer to City of Dundee	596.27		456.47
	3/1/2021	Transfer into US Bank GF	Transfer from LGIP GF to US Bank		500.00	956.47

(6) Old business:

- President Carpenter posted notice for interested parties for the budget committee in the post office.
- The district attended the Feb 18th SWOTvirtual meeting and we are still in discussions. Waiting for TVFR update on the possibility of merging with them.

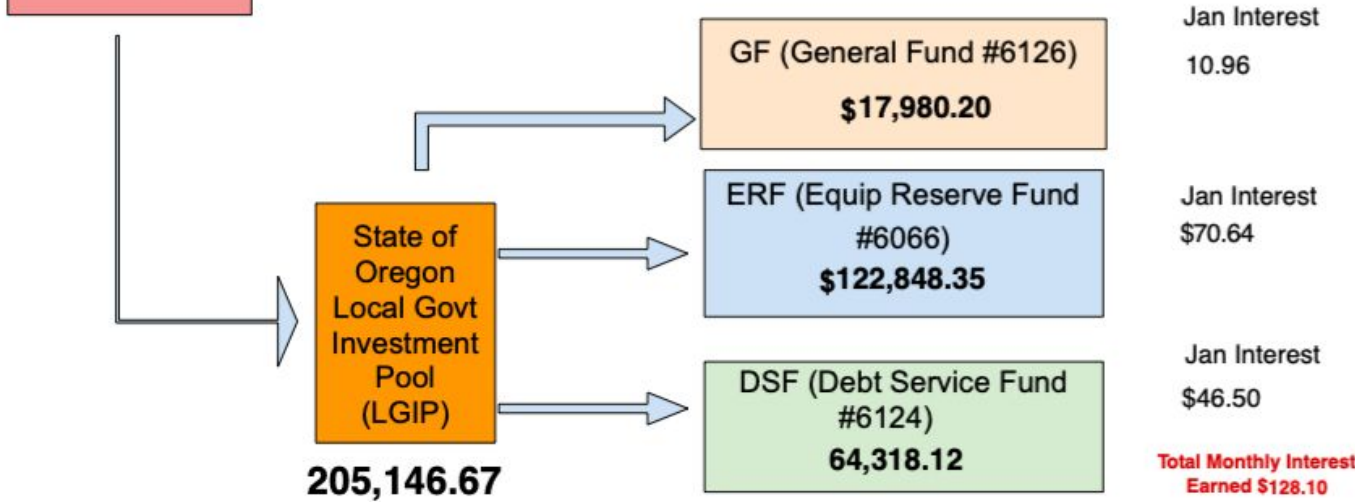
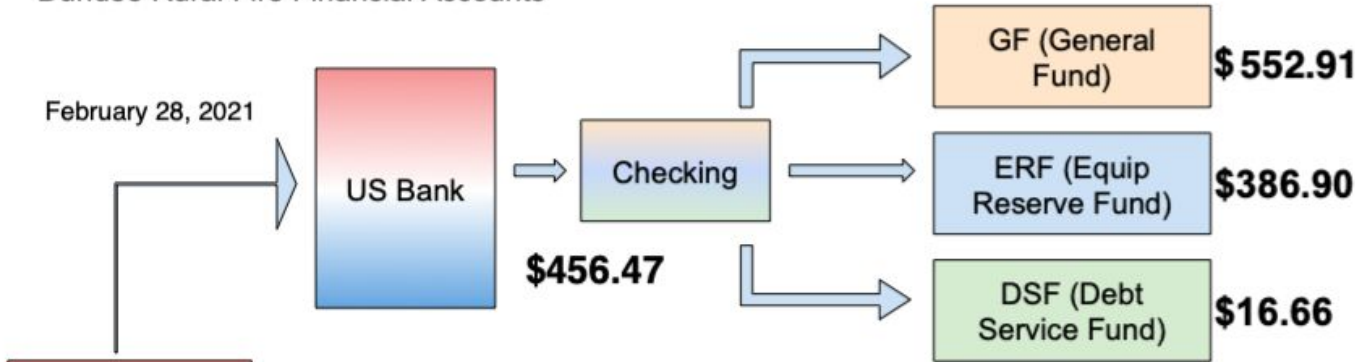
(7) New Business:

- Dan to draft 2021-22 budget proposal this month
- Bond payment due today and needs to be reported to EMMA MSRB
- Don will attend the ESCI meeting March 12-14 in McMinnville.
- Michelle will send out a link regarding the City's stance on the merging issue.
- 

(8) Announcements:

- LGIP Interest Rate change from 0.75% to 0.60%
- Dan completed the 2022 Census of Govt - Govt Units Survey 3-1-21
-

Dundee Rural Fire Financial Accounts



# DUNDEE RURAL FIRE PROTECTION DISTRICT

P.O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

**MINUTES** – BOARD OF DIRECTORS MEETING MARCH 1<sup>ST</sup>, 2021

**Call to Order:** 7:00 PM by Treasurer Dan Bechtold

**Board Members in attendance:**

James Hoduffer, Dan Bechtold, Michelle Bechtold

**Agenda:**

Motion to approve the agenda with flexibility for amendment, M.Bechtold, J. Hoduffer 2<sup>nd</sup>, unam.

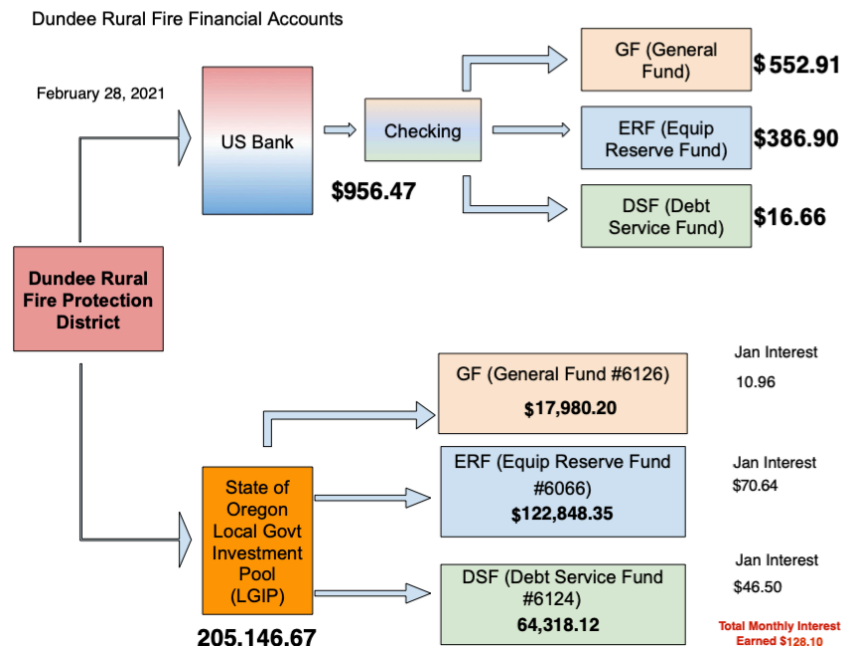
**Minutes from the February 2<sup>nd</sup>, 2021 meeting:**

Motion to approve the minutes as written, M. Bechtold, J. Hoduffer 2<sup>nd</sup>, unam.

**Treasurers Report:**

- Reconciled US Bank Statement on 3-1-21 \$456.47
- Transferred \$500.00 from LGIP GF to U.S. Bank Checking on 3-1-21 balance \$956.47
- Received check from county for \$1,167.78 on 2-9-21
- Transferred \$466.29 to LGIP DSF
- Transferred \$596.27 to City of Dundee for service contract
- Paid Bond interest payment \$19,770.
- LGIP interest rate lowering to 0.60%
- Received \$128.10 in interest in LGIP for February

Motion to approve treasurers report, M. Bechtold, J. Hoduffer 2<sup>nd</sup> unam.



**Old Business:**

- Budget Committee notice posted at Dundee Post Office



**New Business:**

- DBechtold to draft 21-22 budget in March
- DBechtold will submit Bond interest payment notification to EMMA-MSRB
- President Carpenter to attend March 12-14 SWOT meeting in McMinnville
- Michelle to send out to board members the city's perspective in proposed district consolidation.

**Announcements:**

DBechtold completed and submitted the 2022 Census of Govt – Government Units Survey 3-1-21

Next meeting April 5<sup>th</sup> at 7:00 PM

**Adjournment:**

7:17 PM

Dan Bechtold  
Treasurer

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115  
[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

**MINUTES – BOARD OF DIRECTORS MEETING** April 5th, 2021

Call to order 7:00 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, and Chip Mayes

**Agenda:**

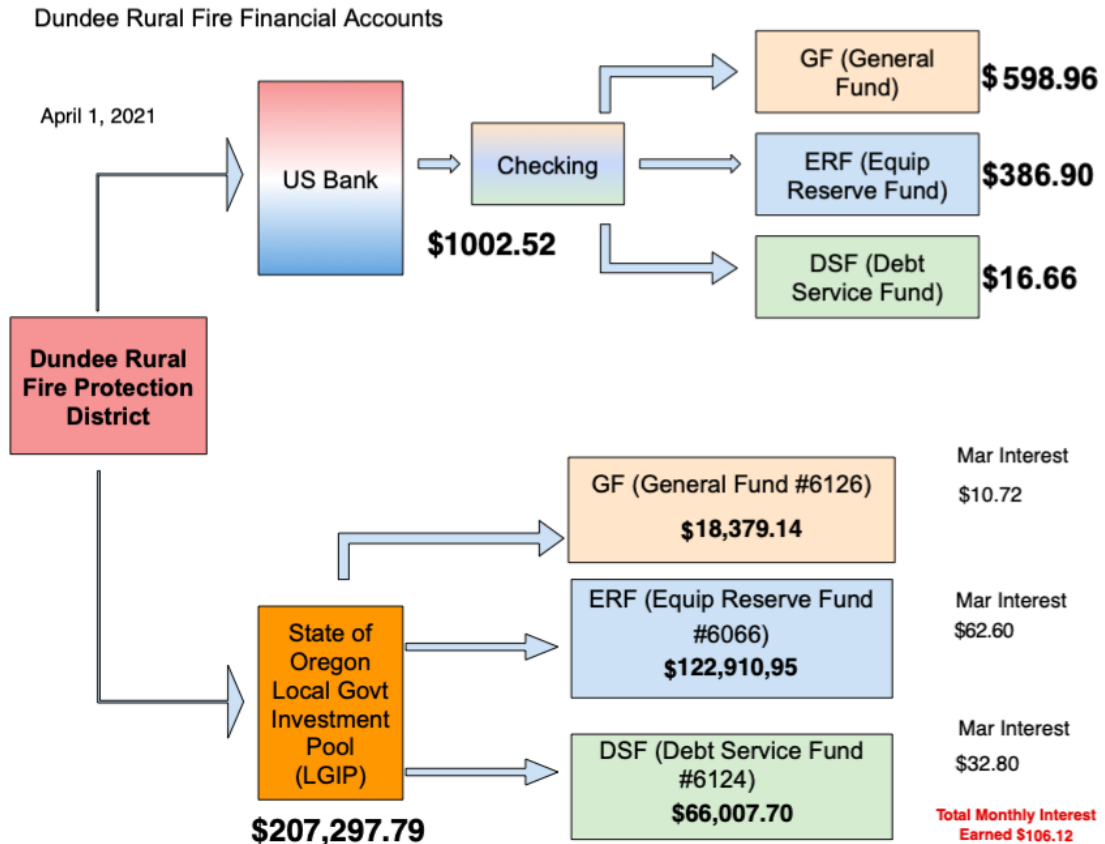
Motion to approve the agenda with flexibility for amendment, D. Carpenter, M. Bechtold 2nd, unam

**Minutes from the March 1st, 2021 meeting:**

Motion to approve the minutes as written, M. Bechtold, C. Mayes 2<sup>nd</sup>, unam.

**Treasurer’s Report:**

Reconciled US Bank statement on 4-1-21 of \$1,002.52



Motion to approve the Treasurer's Report, D. Carpenter, C. Mayes 2<sup>nd</sup>, unam.

**Old Business:**

- A. D. Bechtold, C. Mayes, and D. Carpenter all submitted paperwork for the next election cycle.

**New Business:**

- A. 20201-22 budget proposal
- B. D. Carpenter summarized ESCI meeting held March 12-14th
- C. Chief presented workgroup update and recommendations
- D. Publication of the Budget Committee Meeting notices in April

**Announcements:**

Next meeting on May 3rd 2021 at 7 pm

**Adjournment:**

8:23 pm

Don Carpenter  
President/Secretary

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : April 5th, 2021

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the [March's minutes](#)
- (5) Treasurer's Report: **Reconciled with US Bank statement on 4-1-21 with balance of \$1,002.52.**  
Received Yamhill Co. LGIP deposits on Mar. 9th for \$4,244.69.  
Transferred \$1,656.83 to LGIP DSF (Debt Service Fund).  
Transferred \$2,199.69 to the City of Dundee on 3-31-21.  
Received a credit from our insurance carrier for \$100.00  
Ordered new US Bank checks (\$30.00)  
LGIP interest of \$106.12.

### US BANK ACCT BALANCE

U.S. Bank National Association

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on Mar 1		\$	456.47
Customer Deposits	1		100.00
Other Deposits	1		500.00
Other Withdrawals	2		53.95-
<b>Ending Balance on Mar 31, 2021</b>		<b>\$</b>	<b>1,002.52</b>

Customer Deposits

Dundee Rural Fire Protection District

Show inactive accounts :

Prev(Feb. 2021) Summary of : Mar. 2021 Next(Apr. 2021)

#### 6066 - Equipment Reserve

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$122,910.95	\$62.60	\$788.42
<b>SubTotals</b>	<b>\$122,910.95</b>	<b>\$62.60</b>	<b>\$788.42</b>

#### 6124 - Debt Service Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$66,007.70	\$32.80	\$304.33
<b>SubTotals</b>	<b>\$66,007.70</b>	<b>\$32.80</b>	<b>\$304.33</b>

#### 6126 - General Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$18,379.14	\$10.72	\$143.83
<b>SubTotals</b>	<b>\$18,379.14</b>	<b>\$10.72</b>	<b>\$143.83</b>
<b>Grand Total</b>	<b>\$207,297.79</b>	<b>\$106.12</b>	<b>\$1,236.58</b>

## Checkbook Ledger

	3/1/2021	Audit/ Clerical	New Checks	30.00		926.47
	3/5/2021	Misc Income	SDIS Longevity Credit		100.00	1,026.47
LGIP GF	3/9/2021	Tax	Yamhill Check #37011	4,244.69		1,026.47
	3/12/2021	Audit/ Clerical	US Bank Analysis Service Charge	23.95		1,002.52
LGIP GF	3/31/2021	Transfer into LGIP DSF	Transfer LGIP GF to DSF	1,656.83		1,002.52
LGIP GF	3/31/2021	Contract w/City	Transfer to City of Dundee	2,199.69		1,002.52

(6) Old business:

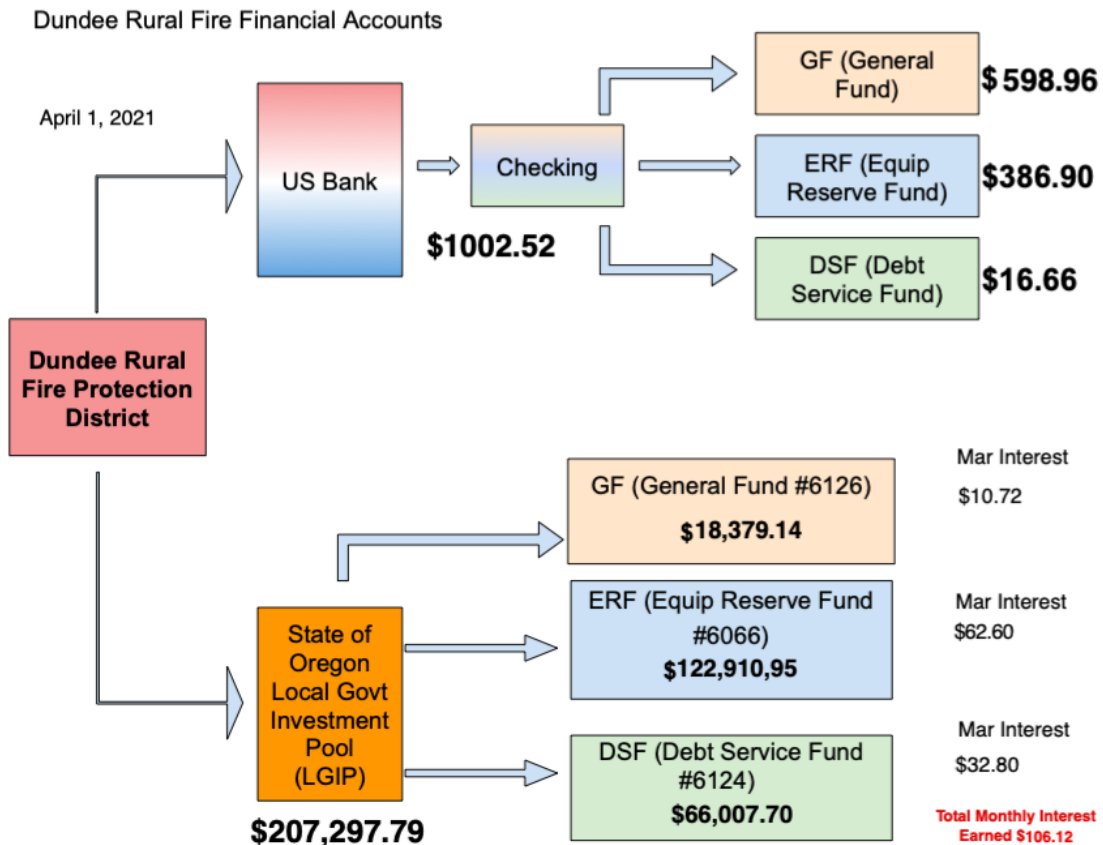
a.

(7) New Business:

- a) [2021-22 budget proposal](#)
- b) Don attended ESCI meeting March 12-14 in McMinnville.
- c) Chief presented workgroup update and recommendations
- d) Publication of the Budget Committee Meeting notices in April

(8) Announcements:

- A.
- B.
- C.



# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : May 3rd, 2021

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the [April's minutes](#)
- (5) Treasurer's Report: **Reconciled with US Bank statement on 5-1-21 with balance of \$978.57.**  
Received Yamhill Co. LGIP deposits on April 9th for \$1218.18.  
Transferred \$435.41 to LGIP DSF (Debt Service Fund).  
Transferred \$665.35 to the City of Dundee on 4-26-21.

LGIP interest of \$102.61.

### US BANK ACCT BALANCE

U.S. Bank National Association

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on Apr 1		\$	1,002.52
Other Withdrawals	1		23.95-
<b>Ending Balance on Apr 30, 2021</b>		<b>\$</b>	<b>978.57</b>

Dundee Rural Fire Protection District

Show inactive accounts :

Prev(Mar. 2021) Summary of : Apr. 2021 Next(May. 2021)

#### 6066 - Equipment Reserve

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$122,971.56	\$60.61	\$849.03
<b>SubTotals</b>	<b>\$122,971.56</b>	<b>\$60.61</b>	<b>\$849.03</b>

#### 6124 - Debt Service Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$66,475.70	\$32.59	\$336.92
<b>SubTotals</b>	<b>\$66,475.70</b>	<b>\$32.59</b>	<b>\$336.92</b>

#### 6126 - General Fund

Investment Type	Closing Value	Dividends This Month	Dividends YTD (07/1/2020)
Oregon LGIP	\$18,505.92	\$9.41	\$153.24
<b>SubTotals</b>	<b>\$18,505.92</b>	<b>\$9.41</b>	<b>\$153.24</b>

<b>Grand Total</b>	<b>\$207,953.18</b>	<b>\$102.61</b>	<b>\$1,339.19</b>
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	978.57	Code	Check#	Description	Expense	Income	Balance
	Print Date c			1,971.13	7,615.56	6,623.00	978.57
				Starting Balance \$1,971.13			1,971.13
LGIP GF	3/31/2021	Contract w/City		Transfer to City of Dundee	2,199.69		1,002.52
LGIP GF	4/9/2021	Tax		Yamhill Check #37048		1,218.18	1,002.52
	4/12/2021	Audit/ Clerical		US Bank Analysis Service Charge	23.95		978.57
LGIP GF	4/26/2021	Transfer into LGIP DSF		Transfer LGIP GF to DSF	435.41		978.57
LGIP GF	4/26/2021	Contract w/City		Transfer to City of Dundee	665.35		978.57

(6) Old business:

a.

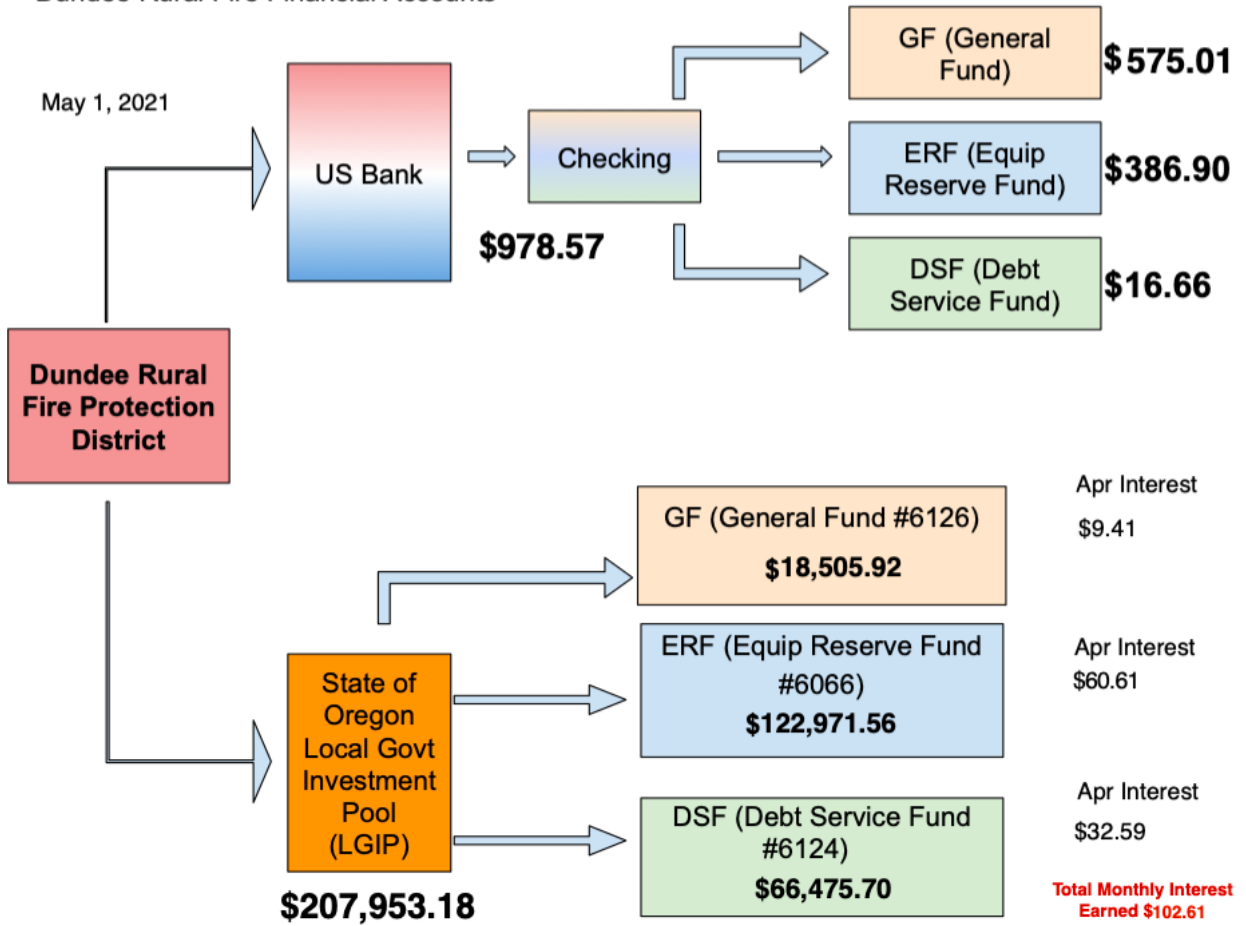
(7) New Business:

- a) [2021-22 budget proposal](#) and message
- b) Publication of the Budget Hearing Notice to be published this month
- c) Going back to in person meetings. Not yet...maybe July

(8) **Announcements:**

- A. Oregon State Treasury | PFCP Public Depositor Annual Verification was submitted 5-2-21
- B. Michelle verified that the budget committee meeting notice was published in the paper.
- C.

Dundee Rural Fire Financial Accounts





**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
**P. O. BOX 491 Dundee, Oregon 97115**  
**[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)**

**MINUTES** – BOARD OF DIRECTORS BUDGET MEETING May 3rd, 2021

Call to order 7:33 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, and Chip Mayes

Motion to approve the Proposed Budget M. Bechtold, D. Carpenter 2nd, unam.

**Adjournment:**

7:52 pm

Don Carpenter  
President/Secretary

**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
**P. O. BOX 491 Dundee, Oregon 97115**  
**drfpdmail@gmail.com**

**MINUTES** – BOARD OF DIRECTORS MEETING May 3rd, 2021

Call to order 7:05 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, and Chip Mayes

**Agenda:**

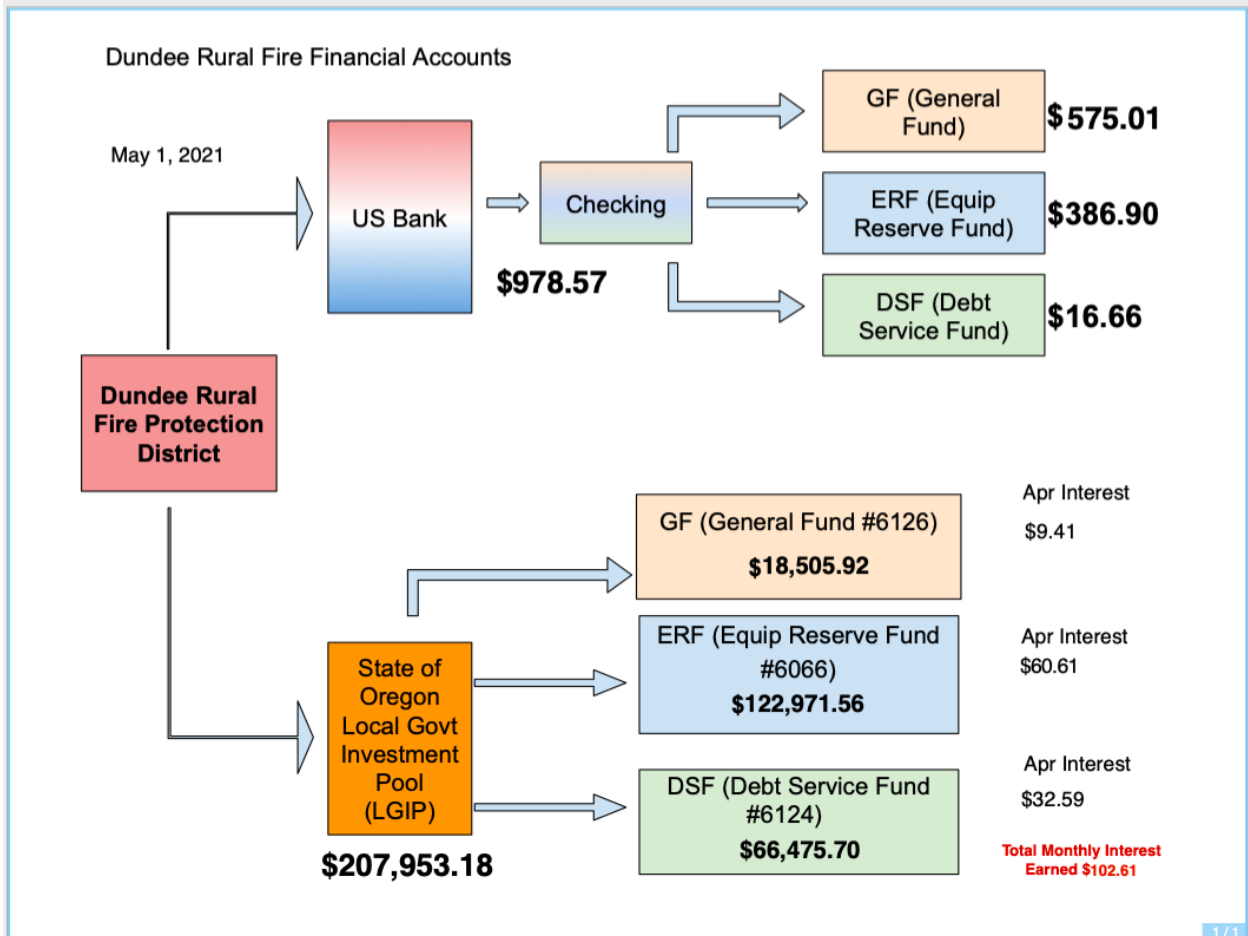
Motion to approve the agenda with flexibility for amendment, D. Carpenter, M. Bechtold 2nd, unam

**Minutes from the April 5th, 2021 meeting:**

Motion to approve the minutes as written, D. Bechtold, C. Mayes 2<sup>nd</sup>, unam.

**Treasurer's Report:**

Reconciled US Bank statement on 5-1-21 of \$978.57



Motion to approve the Treasurer's Report, M. Bechtold, C. Mayes 2<sup>nd</sup>, unam.

**Old Business:**

- A. N/A

**New Business:**

- A. 20201-22 budget proposal
- B. Publication of the Budget Hearing Notice to be published this month
- C. It was decided to keep doing remote meetings.

**Announcements:**

- A. Oregon State Treasury | PFCP Public Depositor Annual Verification was submitted 5-2-21
- B. Michelle verified that the budget committee meeting notice was published in the paper.

Next meeting on June 7th 2021 at 7 pm  
 With Budget meeting at 7:30 pm

**Adjournment:**

7:23 pm

Don Carpenter  
 President/Secretary

# **DUNDEE RURAL FIRE PROTECTION DISTRICT**

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## **Agenda: June 7th, 2021 Budget Hearing**

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Dbechtold presents 21-22 Budget message and Budget Proposal

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

## AGENDA : June 7th, 2021

- (1) Call to order
- (2) Roll call
- (3) Approval of agenda with flexibility.
- (4) Review and approval of the [May's minutes](#)
- (5) Treasurer's Report: **Reconciled with US Bank statement on 6-2-21 with balance of \$1114.37.**

Received Yamhill Co. LGIP deposits on May 10th for \$1313.32.

Transferred \$512.88 to LGIP DSF (Debt Service Fund).

Transferred \$680.38 to the City of Dundee on 6-2-21.

LGIP interest of \$106.44

Two bills to Pamplin Media for notices in the newspaper. \$239.63 and \$100.62- totaling \$340.25

### US BANK ACCT BALANCE

U.S. Bank National Association

Account Number 1-536-0214-9962

#### Account Summary

	# Items		
Beginning Balance on May 3		\$	978.57
Customer Deposits	1		500.00
Other Withdrawals	1		23.95-
<b>Ending Balance on May 31, 2021</b>		<b>\$</b>	<b>1,454.62</b>

Dundee Rural Fire Protection District

Show inactive accounts :

6066 - Equipment Reserve

Investment Type	Current Balance
Oregon LGIP	\$123,034.22
<b>Subtotal</b>	<b>\$123,034.22</b>

6124 - Debt Service Fund

Investment Type	Current Balance
Oregon LGIP	\$67,022.45
<b>Subtotal</b>	<b>\$67,022.45</b>

6126 - General Fund

Investment Type	Current Balance
Oregon LGIP	\$18,635.89
<b>Subtotal</b>	<b>\$18,635.89</b>

**Grand total** **\$208,692.56**

Checkbook Ledger

	1,114.37	Code	Check#	Description	Expense	Income	Balance
	Print Date			1,971.13	7,979.76	7,123.00	1,114.37
				Starting Balance \$1,971.13			1,971.13
LGIP GF	5/10/2021	Tax		Yamhill Check #37085		1,313.32	978.57
	5/14/2021	Audit/ Clerical		US Bank Analysis Service Charge	23.95		954.62
	5/26/2021	Misc Income		Dept of Forestry		500.00	1,454.62
	5/26/2021	Communication	1083	Pamplin Media Budget Comm notice & E	340.25		1,114.37
LGIP GF	6/2/2021	Transfer into LGIP DSF		Transfer LGIP GF to DSF	512.88		1,114.37
LGIP GF	6/2/2021	Contract w/City		Transfer to City of Dundee	680.38		1,114.37

(6) Old business:

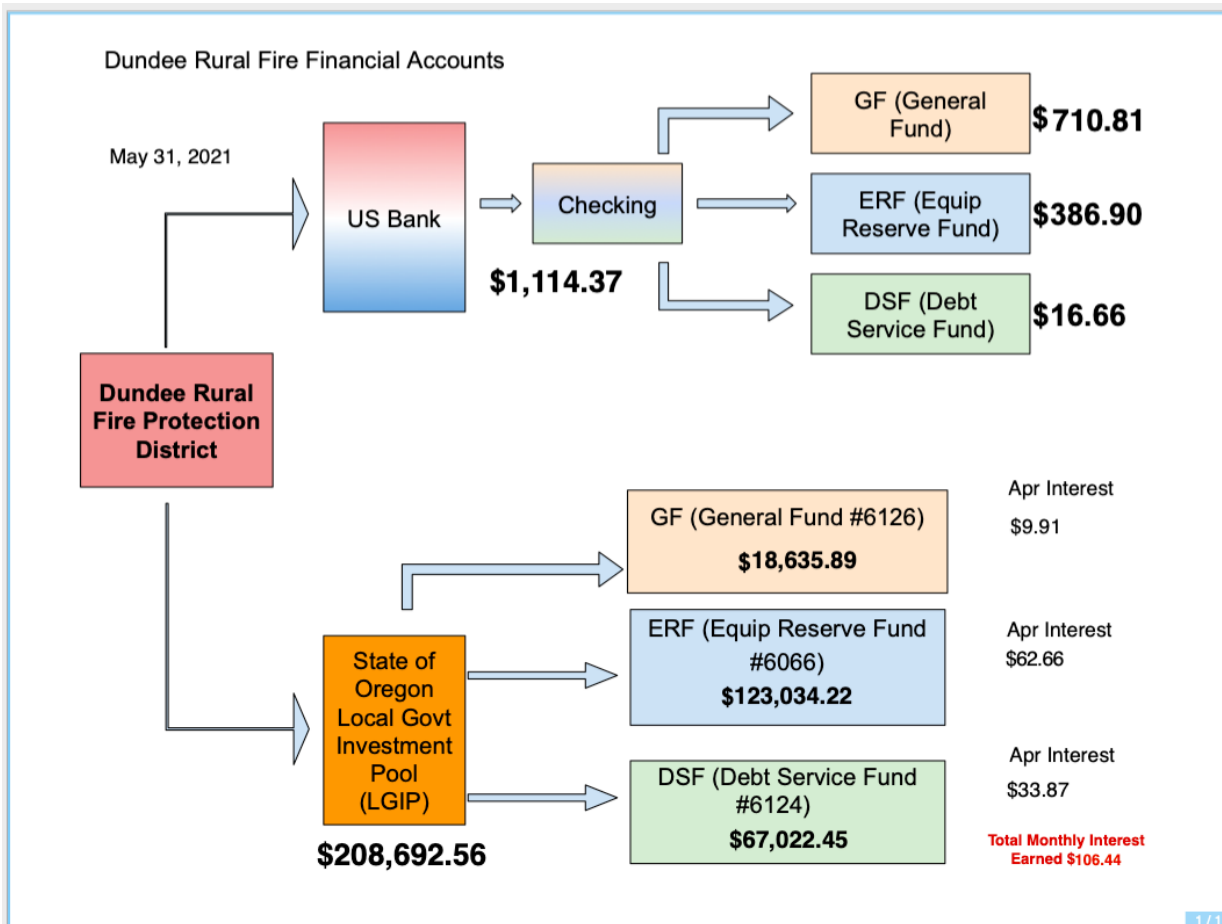
- a. [2021-22 budget proposal](#) and message posted on webpage

(7) New Business:

- a) [2021-22 budget](#) meeting tonight at 7:30
- b) Dan to start the SDIS Best Practices survey
- c) Fire Chief hiring process update

(8) Announcements:

- A. [Yamhill County Election Certified results](#) were received and uploaded.
- C. Audit Review. \_books close on June 30th



[LINK TO COPY OF THE BUDGET](#)

**Motion to Adopt Budget**

With no changes in the proposed budget, \_\_\_\_\_ made a motion to approve/adopt the budget as written. \_\_\_\_\_ unanimous To appropriate funds, impose taxes and categorize taxes, \_\_\_\_\_ made the following motion. "I move the board approve RESOLUTION No. 20-21-01 adopting the budget in the amount of \$445,466 appropriate \$234,270 for the purpose of carrying out budgeted activities, impose taxes at the rate of 0.5580 per \$1000 of assessed valuation, categorized for the General Fund operations, and impose taxes in the amount of \$79,000 categorized as General Obligation Bond Debt Service." \_\_\_\_\_, unam)

# DUNDEE RURAL FIRE PROTECTION DISTRICT

P. O. BOX 491 Dundee, Oregon 97115

[drfpdmail@gmail.com](mailto:drfpdmail@gmail.com)

**MINUTES** – BOARD OF DIRECTORS MEETING June 7th, 2021

Call to order 7:04 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, and James Hoduffer

**Agenda:**

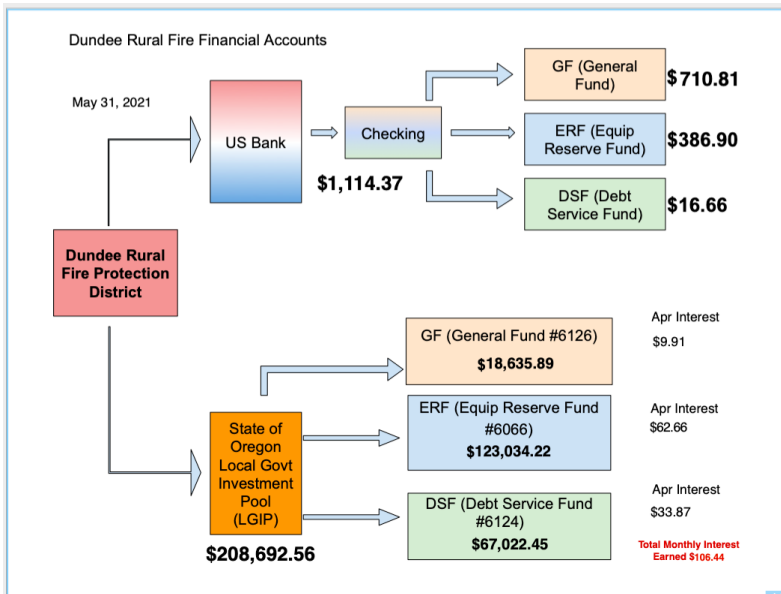
Motion to approve the agenda with flexibility for amendment by D. Carpenter, D. Bechtold 2nd, unam

**Minutes from the May 3rd, 2021 meeting:**

Motion to approve the minutes as written, D. Bechtold, M. Bechtold 2<sup>nd</sup>, unam.

**Treasurer's Report:**

Reconciled US Bank statement on 6-2-21 of \$1114.37



Motion to approve the Treasurer's Report by D. Carpenter, M. Bechtold 2<sup>nd</sup>, unam.

**Old Business:**

- A. [2021-22 budget proposal](#) and message posted on webpage

**New Business:**

- A. 20201-22 Budget meeting tonight at 7:30
- B. Dan to start the SDIS Best Practices survey
- C. Fire Chief hiring process update

**Announcements:**

- A. [Yamhill County Election Certified results](#) were received and uploaded.
- B. Audit Review. \_books close on June 30th

Next meeting on July 12th 2021 at 7 pm

**Adjournment:**

7:30 pm

Don Carpenter  
President/Secretary



**DUNDEE RURAL FIRE PROTECTION DISTRICT**  
**P. O. BOX 491 Dundee, Oregon 97115**  
**drfpdmail@gmail.com**

**MINUTES** – BOARD OF DIRECTORS BUDGET MEETING June 7th, 2021

Call to order 7:32 p.m. by President Don Carpenter

**Board members in attendance:**

Don Carpenter, Dan Bechtold, Michelle Bechtold, James Hoduffer, and Chip Mayes

No changes were made from the approved budget.

M. Bechtold made a motion to approve Resolution 20-21-01 adopting the budget, C. Mayes seconded.

Vote was unanimous.

**Adjournment:**

7:38 pm

Don Carpenter  
President/Secretary