

# DUNDEE RURAL FIRE PROTECTION DISTRICT

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**MINUTES – BOARD OF DIRECTORS MEETING** January 8th, 2024

Call to order 7:00 p.m. by President Don Carpenter

**Board members in attendance:**

Dan Bechtold, Michelle Bechtold, Don Carpenter, and Sheila Donahoe

Also in attendance: Chief Brandon Hamilton

**Agenda:**

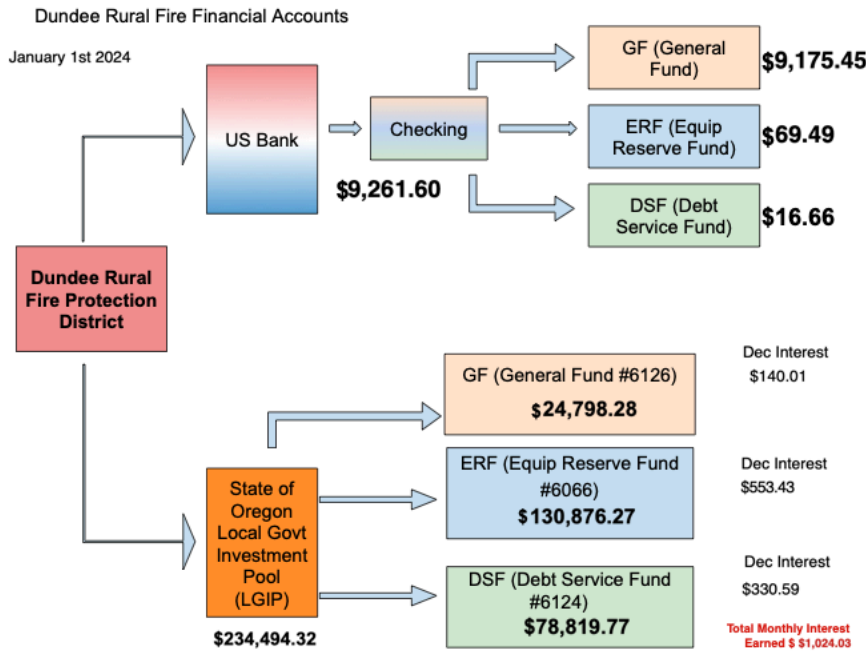
Motion to approve the agenda with flexibility for amendment by D. Carpenter, 2nd D. Bechtold, unam.

**Minutes from the December 4th, 2023 meeting:**

Motion to approve the minutes as written by M. Bechtold, D. Carpenter 2nd, unam.

**Treasurer’s Report:**

- Reconciled with US Bank statement on 1-2-24 with balance of \$9,261.60.
- Received 2 checks from county on Dec 4th and Dec 8th in the amounts of \$13,397.07 and \$1,506.60.
- Transferred \$7,389.86 and \$834.59 to the city of Dundee.
- Transferred \$9,000 from LGIP GF to US Bank GF to cover future checks for audit review and insurance.
- LGIP interest earned \$1,024.03 last month.



Motion to approve the Treasurer's Report by M. Bechtold, 2nd D. Carpenter, unam.

**New Business:**

- a) M. Bechtold made a motion to allow Chief Hamilton to file all paperwork required to get the levy on the May ballot, 2nd S. Donahoe, unam.
- b) Chief B. Hamilton provided the following updates:
  - o Water damage repair in turnout room will begin next Wednesday.
  - o Newberg fire station 20 has a mold issue and has evacuated the location during the remediation. One ambulance and its 2-person crew will be relocated to our Dundee fire station through the remediation.
  - o Chief will attend conference in Seaside next month.
  - o Department is continuing its turnout replacement cycle.
  - o Chief attended Sherriff Elliott's swearing-in last month.
  - o Chief completed fire inspector course at the airport.
  - o Retired fire chief Rick Lasky will be coming in as a speaker to provide a class.
  - o 2 new members added to the team tonight. They are both out of district. Will have an upcoming push for in-town recruits.
- c) The Board will follow-up with Chief regarding grants at the Feb meeting.
- d) 2024 meeting dates are on the website. Meetings are generally on the first Monday of each month at 7 pm. Due to the Labor Day Holiday, September's meeting will be held on 9/9/24. D. Bechtold and M. Bechtold will provide info on meeting dates (or link to same) to be included in the paper.

**Announcements:**

- a) As of the 8th of January Pauly Rogers is just finishing the Audit Review. D. Bechtold sent the MDA (management discussion) Sunday.
- b) 24-25 budget is being worked on.
- c) \$17,595 bond payment due February 29th.
- d) Budget Officer to be elected in Feb and draft budget to be presented in March.
- e) **The Board will follow-up with Chief regarding grants at the Feb meeting.**

Next meeting on February 5th 2024 at 7 pm

**Adjournment:** 7:30pm

Sheila Donahoe  
Secretary